

Hynes Charter School

Board of Directors

Agendas

Minutes

Reporting Documents

September 2017 – January 2019

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday September 25, 2017, 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miester
 - a) Review of FY 2017 Financial Audit
5. Financial Report – John Gaudry
6. HR Report

BOARD BUSINESS

1. Old Business
2. New Business-
 - a) Request approval for extension of the contract for HVAC controls, maintenance, etc.



HYNES CHARTER SCHOOL CORPORATION

Board of Directors Meeting

Monday August 14, 2017

Edward Hynes Charter School

990 Harrison Avenue

New Orleans, Louisiana 70124

The following Board members were present: Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Jan Janz , Kris Scairono and Cassandra Youmans.

Meeting was called to order at 5:04pm by Alvin Miester

Roll call was conducted by Janet Gaudet

AGENDA OF August 14, 2017

The Board:

VOTE: To approve the agenda of August 14, 2017

Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.

Motion by Tim Ryan and second by Cassandra Youmans. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairone, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE –

NONE

PRINCIPAL'S REPORT

(see attached report)

This school year's slogan is "Hynes, a New Orleans Tradition".

The broad goals for the 2017-2018 school year are:

- a) **Reading Goal – By May 2018, 93.5% of our K-8th grade students will read on or above level.**
- b) **Language Goal – By May 2018, 65% of our 3rd – 8th grade students will score Strong in the Written Expression subclaim of the ELA LEAP test.**
- c) **Science Goal – By May 2018, 55% of our 3rd – 8th grade students will score Strong overall performance on the Science LEAP test.**
- d) **Math Goal – By May 2018, 65% of our 3rd – 8th grade students will score Strong overall performance on the Math LEAP test.**

Hynes has renewed agreements with Playworks for the Team Up Program, KIDsmART for arts integration and Achieve 3000.

Hynes is at full capacity for 2017-2018 enrollment.

Hynes has adopted D'Nealian handwriting as it's formal program for handwriting. This applies for K-7th grades.

Faculty and staff has had their annual training for reporting suspected child abuse, the use of universal precautions and was reminded of the concussion protocol. This is valid for two years.

Hynes continues to explore expansion opportunities. Hynes qualifies for automatic replication and could receive potential start up monies if the right partner or opportunity presented itself. A new school facility is the main barrier.

The PTO is ramped up for an amazing financial and volunteer support for the school.

Hynes is exploring options to add shade to the school yard to be funded by the 2016 PTO Donations.

Hynes has accepted a proposal from Frischhertz Electric to convert all lighting the parking lots from ballasted bulb to LED. It will cost \$6,400 to convert all lights.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

(see report)

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

1. Proposed group insurance benefits for the 2017-2018 school year was presented by Carrie Leaumont from Arthur J. Gallagher & Co.

Medical Insurance – Coverage from Blue Cross/Blue Shield with no rate increase.

Dental Insurance - Will see a 4% increase

Vision Insurance - No rate increase.

Life and Disability Insurance will have no changes since renewal is not until next year.

The Board:

VOTE: To continue with proposed insurance coverages with Medical, Dental and vision. Life and Disability to stay as is.

Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

2. PTO fundraising events.

The Board:

VOTE: To approve the request of the Hynes Charter School PTO to host two fundraising events on the school campus to include food, alcoholic beverage consumption and an auction and/or raffle with the understanding that Security will be secured for each event, present proof of insurance and beverages served will be by holders of e "safe serve" card.

The events are a Gala on Friday, November 10, 2017 and a school fair on Saturday, April 14, 2018.

Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairono, Jen Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

3. Holiday Faculty and Staff party.

The Board:

VOTE: To approve the request of the Hynes Staff Climate Committee to host a Holiday Faculty and Staff party in the gym for employees and a guest on Saturday, December 2, 2017 with security, DJ music and "safe serve" bartenders.

Motion by Barbara Richard and second by Jan Janz. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

4. LA. Compliance Questionnaire

The Board:

VOTE: Approval of the Louisiana Compliance Questionnaire as required by the Legislative Auditor; reviewed by all Board Members. To approve and authorize Board Chair to sign.

Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and upon a motion to adjourn duly made by Jan Janz and second by Helene Derbigny at 6:06pm. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

Edward Hynes Charter School
Principal's Report September 25, 2017

Students & Academic

1. The broad goals for the 2017-18 school year are, by May 2018:
 - a. 93.5% of our K-8th grade students will read on or above level.
 - b. 65% of our 3rd-8th grade students will score Strong in the Written Expression sub-claim of the ELA LEAP test.
 - c. 55% of our 3rd-8th grade students will score Strong overall performance on the Science LEAP test.
 - d. 65% of our 3rd-8th grade students will score Strong overall performance on the Math LEAP test.
2. Teachers have embraced the new science standards and spent time in the beginning days of the year pacing instruction and materials accordingly. The teachers will work toward those overarching annual goals by refining the use of Achieve 3000, targeting instruction on the three types of written responses (narrative, opinion/argumentative, and informational responses), and through grade level coordination (i.e. pacing) of Eureka Math.

Faculty, Staff, and Administration

1. KIDsmART programs for during the day and after school are underway. Teachers are working with our resident artist to plan content-area lessons which incorporate art standards and activities. For the after school program, students in grades K-3 have the opportunity to sign up for visual arts classes.
2. Despite the disruptive opening of school with the fear of street flooding, professional development activities for the summer included a Eureka Math workshop and a session on LEAP 360, the new sets of diagnostic benchmarking tools released by the LDOE. Teachers are in the process of collecting data to set SLTs to improve student learning in ELA and Math. Teachers of Science and Social Studies are assessing students using similar tools. COMPASS evaluations are ready to begin.
3. The LaSIP program is still underway. Seven teachers have hosted one demonstration lesson thus far. The program will continue during the school year as teachers apply the Lesson Study Model.
4. We applied for a \$7000 FACE Foundation Grant from the French Embassy in Washington, DC to support more professional development of our teachers on sheltered language instruction and increase the collection of French materials in our library. The French team is aligning our program's expectations with those of a Louisiana certified program. We plan to apply for certification this year and having more PD will enhance that application.
5. We have had two meetings with ENROLL NOLA to ensure a smooth transition.
6. Since the Replicating Quality Schools sessions in 2013-14, we are still exploring options to replicate and one possibility may be in the 70122 zip code area.

Family and Community Involvement

1. The PTO will host our 4th Hynes Gala on Friday, November 10th and the theme is a masquerade entitled "Laissez les bons temps rouler!" Information is attached.
2. We have had many opportunities for Hynes parents and guardians to be involved. Most recently, over 230 guests attended reading class with their child to better understand the goals of our reading program so that they are better able to support those goals at home. We also had an overwhelming positive grandparents and special guest day last Friday.

3. The Newcomb Art Exhibit will be on loan, "The Most Natural Expression on Locality: Jazz, Newcomb Pottery and the Creative Impulse in Turn-of-the-Century New Orleans."

Operations and Facilities

1. We have made a request of the OPSB to make emergency repairs to stop the water intrusion around the school, much of which has been documented since we moved in January of 2012.
2. The playgrounds have been filled with playground-approved mulch. The garden beds have been refilled with pine mulch as part of a Tulane University day of service. (August 2017)
3. On Thursday, Sept. 21, 2017, the OPSB is released their online facilities handbook to us. This is where we will dock our information related to repairs and maintenance and will primarily be the responsibility of our Executive Director of Facilities.
4. The elevator passed a hydraulics test for City of New Orleans permit renewal. The elevator telephone is monitored by Schindler in the event that there is an emergency.
5. We are requesting an extension to our Siemens contract. They are our vendor for HVAC maintenance, repairs, and building automation.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

September 25, 2017

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave
New Orleans, Louisiana

I have prepared the accompanying June, 2017 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School
Statement of Financial Position
As of June 30, 2017

<u>ASSETS</u>		
<u>Current Assets</u>		
Cash and cash equivalents		\$ 5,005,089
Grants and other receivables:		
OPSB / LADOE	\$ 285,825	
Husky Care	56,610	
Other receivables	5,474	
Total grants and other receivables		347,909
Prepaid expenses		122,974
Total Current Assets		5,475,972
<u>Other Assets</u>		
Deposits		10,000
Leasehold Improvements to be donated		-
Total Other Assets		10,000
<u>Fixed Assets</u>		
Leasehold improvements	\$ 14,479	
Equipment	17,144	
Total Fixed Assets	31,623	
Accumulated depreciation	(17,608)	
Total Fixed Assets, net	14,015	
TOTAL ASSETS		\$ 5,499,972
<u>LIABILITIES AND NET ASSETS</u>		
<u>Current Liabilities</u>		
Accounts payable OPSB	\$ 51,000	
Other Accounts payable	28,982	
Accrued payroll liabilities	471,077	
Total Current Liabilities	\$ 551,059	
<u>Net Assets</u>		
Net assets, beginning of this fiscal year	4,678,348	
Current year increase (decrease) in net assets	272,579	
Net Assets, end of this period	4,948,928	
TOTAL LIABILITIES AND NET ASSETS		\$ 5,499,972

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Activities and Changes in Net Assets
For the Year Ended June 30, 2017

	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>
<u>Revenues and Other Support</u>			
MPP	\$ 8,681,928	\$ 6,432,300	\$ 249,628
NCLB	280,818	225,985	54,634
Donations	101,085	40,000	61,085
Other Income	221,894	75,013	146,881
Total Revenues and Other Support	7,285,526	6,773,298	512,228
<u>Expenses</u>			
Salaries	4,100,867	4,034,411	86,456
Benefits	1,528,257	1,479,783	48,474
Child nutrition	10,805	21,000	(10,395)
Depreciation expense	8,303	5,174	3,129
Disposal services	6,678	7,202	(524)
Donations expense	105,871	-	105,871
Dues and fees	33,550	27,400	6,150
Equipment rental	15,161	15,120	41
Insurance	147,876	192,720	(45,044)
IT services	60,055	122,763	(62,708)
LEA services	133,624	128,546	4,978
Materials and supplies	258,880	178,000	80,880
Other expense	27,393	21,500	5,893
Professional services	112,481	84,400	28,081
Repair and maintenance	145,221	117,824	27,397
Textbooks	48,036	110,000	(61,964)
Transportation	49,107	53,404	(4,297)
Travel	20,674	5,000	15,674
Utilities	199,508	168,851	30,557
Total Expenses	7,012,846	6,773,298	239,648
CHANGE IN NET ASSETS	272,579	-	\$ 272,579
<u>Net Assets</u>			
Beginning of this fiscal year	4,676,348	4,676,348	
END OF THIS PERIOD	\$ 4,948,927	\$ 4,676,348	

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

**Hynes Charter School
Statement of Cash Flows
For the Year Ended June 30, 2017**

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 272,579
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	8,303
Changes in operating assets:	
Grants and other receivables	(38,050)
Prepaid expenses	(37,730)
Changes in operating liabilities:	
Accounts payable	60,645
Accrued payroll liabilities	327,736
Net cash provided by (used in) operating activities	593,483

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

593,483

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

4,411,606
\$ 5,005,089

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

September 25, 2017

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in these financials.

The Student Activity Fund is not included in these financials. The effects of not including the Student Activity Fund in the financials has not been determined by management.

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday October 23, 2017, 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miester
5. Financial Report – John Gaudry
 - a) Audited Financial Statements from CRL
 - b) Comparative Financial Statements
 - c) Approval of CRI Tax Engagement Letter
6. HR Report

BOARD BUSINESS

1. Old Business
2. New Business



HYNES CHARTER SCHOOL CORPORATION

Board of Directors Meeting

Monday September 25, 2017

Edward Hynes Charter School

990 Harrison Avenue

New Orleans, Louisiana 70124

The following Board members were present: Alvin Miester, Barbara Richard, Tim Ryan, Jan Janz , Kris Scairono and Cassandra Youmans.

Meeting was called to order at 5:07pm by Alvin Miester

Roll call was conducted by Janet Gaudet

AGENDA OF September 25, 2017

The Board:

VOTE: To amend the agenda of September 25, 2017 to add an Executive Session recess to discuss current litigation involving the Hynes School Construction. (OPSB v. Woodrow Wilson Construction, LLC, et al., NO. 16-12346, LA. District, CDC Orleans Parish).

Motion by Barbara Richard and second by Tim Ryan. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

VOTE: Motion to approve agenda as amended.

Motion by Barbara Richard and second by Tim Ryan. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.

Motion by Jan Janz and second by Tim Ryan. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE – Ken Ducote

Discussion in Executive Session

PRINCIPAL'S REPORT

(see attached report)

Teachers have embraced the new science standards and spent time in the beginning days of the year pacing instruction and materials accordingly. The teachers will work toward those overarching annual goals by refining the use of Achieve 3000, targeting instruction on the three types of written responses of Eureka Math.

KIDsmART programs for during the day and after school are underway. Teachers are working with our resident artist to plan content-area lessons which incorporate art standards and activities.

Despite the disruptive opening of school with the fear of street flooding, PD activities for the summer included a Eureka Math workshop and a session on LEAP 360, the new sets of diagnostic benchmarking tools released by the LDOE. Teachers are in the process of collecting data to set SLT's to improve student learning in ELA and Math. Teachers of Science and Social Studies are assessing students using similar tools. COMPASS evaluations are ready to begin.

Hynes applied for a \$7,000 FACE Foundation Grant from the French Embassy in Washington, D.C. to support more professional development of our teachers on sheltered language instruction and increase the collection of French materials in our library. The French team is aligning our program's expectations with those of a Louisiana certified program. Hynes plans to apply for certification this year and having more PD will enhance that application.

Since the Replicating Quality Schools sessions in 2013-2014, Hynes is still exploring options to replicate and one possibility may be in the 70122 zip code area. UNO is a possible option as a partner.

The PTO will host the 4th Hynes Gala on Friday, November 10, 2017.

Most recently, over 230 guests attended reading class with their child to better understand the goals of our reading program. Hynes also had an overwhelming positive grandparents and special guest day last Friday.

Hynes has made a request of the OPSB to make emergency repairs to stop the water intrusion around the school, much of which has been documented since we moved in, in January of 2012.

On Thursday, September 21, 2017, the OPSB has released their online facilities handbook to Hynes. This is where we will dock our information related to repairs and maintenance and will primarily be the responsibility of our Executive Director of Facilities.

The elevator passed a hydraulics test for the City of New Orleans permit renewal.

LEGAL COMMITTEE REPORT

Review of FY 2017 Financial Audit is not available at this time and will refer to the next Hynes Board of Directors meeting.

FINANCIAL REPORT – John Gaudry

(see report)

John presented the June 30th year-end financial results to the Board and compared these results to the annual budget.

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

- a) Request approval for extension of the contract for HVAC controls, maintenance, etc.

Siemen's contract is up for renewal. The new contract will be for 3 years with an increase of \$1,000. The contract will be for the Premium package which includes all maintenance and filters. All automation on the HVAC is covered. The total annual cost is \$51,000 per year.

The Board:

VOTE: To approve renewal of Siemen's contract at a cost of \$51,000 per year.

Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

The Board:

VOTE: To move to Executive Session at 5:40.

Motion by Tim Ryan and second by Barbara Richerd. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmens voted to approve. No nays; vote was unanimous, motion passed.

Return to Open Session at 6:03

The Board:

Given the serious concerns of the leak that has not been addressed by OPSB and Contractor, the Hynes Board of Directors authorizes the Board Chair to write a letter on behalf of Hynes Charter School to the OPSB expressing concerns over the matters and requiring immediate action to address the matters.

Motion by Barbara Richard and second by Jan Janz. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and upon a motion to adjourn duly made by Barbara Richard and second by Jan Janz at 6:10pm. Board members, Alvin Miester, Barbara Richard, Tim Ryan, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

**Edward Hynes Charter School
Principal's Report October 23, 2017**

Students & Academic

1. The broad goals for the 2017-18 school year are, by May 2018:
 - a. 93.5% of our K-8th grade students will read on or above level.
 - b. 65% of our 3rd-8th grade students will score Strong in the Written Expression sub-claim of the ELA LEAP test.
 - c. 55% of our 3rd-8th grade students will score Strong overall performance on the Science LEAP test.
 - d. 65% of our 3rd-8th grade students will score Strong overall performance on the Math LEAP test.
2. Teachers are targeting writing across all areas of the curriculum and utilizing the platforms such as Achieve 3000 and Smarty Ants to further enhance student experiences.
3. LEAP 360 diagnostic tests were administered. This is a new tool offered by the state and was a major undertaking to launch, use, and analyze. Teachers used their data to set SLTs. We are committed to aligning Student Learning Targets (SLTs) to our school-wide goals, and our COMPASS evaluations.
4. Based on first quarter progress, 95% of students met the school-wide behavior expectation and received the PBIS award. Currently, 88% of our students in Grades 1-8 are reading on or above level.
5. Please see LEAP results attached.

Faculty, Staff, and Administration

1. Congratulations to Dawn Lobell and Mary Batson for successfully completing their National Board of Professional Teaching Standards recertification.
2. COMPASS evaluations are underway.
3. The LaSIP program is still underway. Seven teachers have hosted one demonstration lesson thus far. The program will continue during the school year as teachers apply the Lesson Study Model.
4. Two teachers received certification for translation services as part of the OPSB's plan to address needs in the community.
5. Two teachers are currently attending the Project Lead the Way Summit in Orlando, Florida. Our science teachers will need to have 16 hours of professional development training given by a teacher leader.
6. We applied for a \$7000 FACE Foundation Grant from the French Embassy in Washington, DC to support more professional development of our teachers on sheltered language instruction and increase the collection of French materials in our library. We were awarded \$2000.
7. We are set up in the ENROLL NOLA system for 2018-19 applications.
8. Since the Replicating Quality Schools sessions in 2013-14, we are still exploring options to replicate and one possibility may be in the 70122 zip code area.

Family and Community Involvement

1. The PTO will host our 4th Hynes Gala on Friday, November 10th and the theme is a masquerade entitled "Laissez les bons temps rouler!" Information is attached.
2. The Hynes Spooktacular and Fun Run is Friday, October 27, 2017 at dusk.
3. The Newcomb Art Exhibit will be on loan in our library. The collection is "The Most Natural Expression on Locality: Jazz, Newcomb Pottery and the Creative Impulse in Turn-of-the-Century New Orleans."
4. High School Day was Friday, October 20, 2017. Students from Hynes, St. Dominic, Audubon, ISL and Lake Forest participated with 27 high schools and their admissions directors.

Operations and Facilities

1. We have made a request of the OPSB to make emergency repairs to stop the water intrusion around the school, much of which has been documented since we moved in January of 2012. They have identified an architect and a roofer to handle the repairs.
2. Our annual termite treatment was completed during fall break.
3. LaPlace Glass was hired to do some maintenance and adjustments to our glass doors. They will also install panic hardware on one panel of the front doors so that we are restricting access with a buzzer. This is scheduled for 11/2/17. They are a distributor and authorized dealer for the product that is on site.
4. Siemens is replacing air filters this week as part of our agreement.
5. The fire sprinkler system passed inspection in all areas.

HYNES CHARTER SCHOOL CORPORATION
LOUISIANA EDUCATIONAL ASSESSMENT PROGRAM (LEAP)/PARCC
FOR THE YEAR ENDED JUNE 30, 2017

SCHEDULE 7

For the Years Ended June 30:

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
Grade 3 Students						
Advanced	12%	8%	7%	12%	25%	12%
Mastery	47%	54%	62%	53%	59%	42%
Basic	22%	30%	21%	16%	16%	33%
Approaching Basic	13%	4%	9%	15%	0%	12%
Unsatisfactory	6%	4%	1%	4%	0%	0%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
Grade 4 Students						
Advanced	19%	24%	10%	8%	19%	1%
Mastery	55%	51%	67%	64%	41%	56%
Basic	21%	17%	18%	27%	28%	35%
Approaching Basic	5%	8%	4%	1%	11%	7%
Unsatisfactory	0%	0%	1%	0%	1%	1%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
Grade 5 Students						
Advanced	0%	7%	1%	1%	0%	1%
Mastery	57%	61%	40%	30%	40%	21%
Basic	28%	25%	43%	42%	39%	37%
Approaching Basic	10%	6%	15%	26%	17%	40%
Unsatisfactory	5%	1%	1%	1%	4%	1%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
Grade 6 Students						
Advanced	24%	5%	7%	4%	9%	4%
Mastery	51%	48%	59%	43%	25%	30%
Basic	19%	42%	33%	35%	50%	52%
Approaching Basic	5%	5%	0%	14%	13%	14%
Unsatisfactory	1%	0%	1%	4%	3%	0%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
Grade 7 Students						
Advanced	21%	23%	14%	4%	1%	5%
Mastery	62%	45%	46%	31%	36%	35%
Basic	13%	23%	27%	41%	36%	45%
Approaching Basic	3%	8%	9%	21%	24%	14%
Unsatisfactory	1%	1%	4%	3%	3%	1%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
Grade 8 Students						
Advanced	21%	23%	8%	N/A	7%	3%
Mastery	49%	59%	56%	N/A	39%	49%
Basic	24%	10%	25%	N/A	41%	27%
Approaching Basic	5%	7%	10%	N/A	10%	17%
Unsatisfactory	1%	1%	1%	N/A	3%	4%

Note: During fiscal year 2017, the School did not Grade 8 students in Mathematics.

See independent accountants' report on applying agreed-upon procedures.

HYNES CHARTER SCHOOL CORPORATION
INTEGRATED LOUISIANA EDUCATIONAL ASSESSMENT PROGRAM (ILEAP)/PARCC
FOR THE YEAR ENDED JUNE 30, 2017

SCHEDULE 9

For the Years Ended June 30:

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
Grade 3 Students						
Advanced	14%	13%	9%	14%	N/A	5%
Mastery	27%	37%	34%	29%	N/A	32%
Basic	38%	41%	48%	31%	N/A	55%
Approaching Basic	13%	8%	8%	18%	N/A	5%
Unsatisfactory	8%	1%	1%	8%	N/A	3%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
Grade 4 Students						
Advanced	7%	7%	15%	13%	N/A	1%
Mastery	21%	22%	28%	35%	N/A	27%
Basic	59%	59%	39%	37%	N/A	65%
Approaching Basic	12%	12%	12%	12%	N/A	4%
Unsatisfactory	1%	0%	6%	3%	N/A	3%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
Grade 5 Students						
Advanced	3%	3%	1%	4%	N/A	3%
Mastery	30%	24%	16%	27%	N/A	15%
Basic	52%	60%	57%	38%	N/A	69%
Approaching Basic	11%	8%	19%	21%	N/A	12%
Unsatisfactory	4%	5%	7%	10%	N/A	1%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
Grade 6 Students						
Advanced	13%	9%	12%	22%	N/A	23%
Mastery	33%	25%	22%	28%	N/A	23%
Basic	46%	54%	54%	37%	N/A	47%
Approaching Basic	5%	8%	9%	11%	N/A	6%
Unsatisfactory	3%	4%	3%	2%	N/A	1%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
Grade 7 Students						
Advanced	10%	12%	10%	19%	N/A	21%
Mastery	36%	43%	37%	41%	N/A	37%
Basic	40%	34%	40%	31%	N/A	36%
Approaching Basic	13%	7%	10%	8%	N/A	3%
Unsatisfactory	1%	4%	3%	1%	N/A	3%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
Grade 8 Students						
Advanced	3%	4%	15%	29%	N/A	14%
Mastery	36%	37%	28%	38%	N/A	43%
Basic	45%	53%	39%	24%	N/A	36%
Approaching Basic	15%	6%	12%	7%	N/A	6%
Unsatisfactory	1%	0%	6%	2%	N/A	1%

Note: During fiscal year 2016 the State of Louisiana did not assess elementary students in Social Studies. Fiscal year 2016 was a field testing year for Louisiana.

See independent accountants' report on applying agreed-upon procedures.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday December 4, 2017, 5:00 PM
Edward Hynes Charter School
950 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**

STANDING ITEMS

- 1. Opportunity for public comment**
- 2. Facilities update – Ken Ducote**
- 3. Principal's Report – Michelle Douglas**
- 4. Legal Report – Alvin Miester**
- 5. Financial Report – John Gaudry**
- 6. HR Report**

BOARD BUSINESS

- 1. Request for approval of the conceptual framework of replicating Hynes Charter School on the campus of the University of New Orleans.**
- 2. Old business**
- 3. New business**



THE UNIVERSITY of
NEW ORLEANS
OFFICE OF THE PRESIDENT

November 28, 2017

Ms. Michelle Douglas
Principal and CEO
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, LA 70124

Dear Ms. Douglas:

I am pleased to offer my enthusiastic support for the proposal to replicate Hynes Charter School on the campus of the University of New Orleans. As the President of the University of New Orleans—the only public research university in metro New Orleans—I am keenly interested in expanding educational access across all levels in our community. Hynes Charter School has an exemplary record of educational achievement and by providing greater access to a Hynes education, more of our schoolchildren and their families will benefit. K-8 students who are more academically prepared succeed at higher rates in high school and are more likely to attend four-year universities. UNO already enjoys a productive partnership with Hynes, and we look forward to future collaboration on the replication project.

Sincerely,

John Nicklow, Ph.D.
President
The University of New Orleans



Conceptual Framework for Replicating Hynes Charter School at the University of New Orleans

October 26, 2017

University of Louisiana System Board of Supervisors Meeting

December 4, 2017

Hynes Charter School Board Meeting

Rationale

- UNO began consideration of a lab school concept last year
 - Provide additional opportunities for next generation teachers
 - Explore new revenue streams
 - Prompted by Ben Franklin High School's Interest to expand to lower grades
- Current Ben Franklin collaboration is significant
 - BFHS is located on the UNO campus
 - BFHS is teaching classes at UNO
 - UNO teaching dual enrollment courses at BFHS
 - Research mentorship for BFHS students
- Asked Dr. Peterson, Ed Consultant, to help explore options and assist with Feasibility and Concept Analysis



October 26, 2017

Analysis

- Abandon traditional lab school concept
 - Competing direct run and charter schools
 - High cost involved
 - Challenges in directly running the school
- Creating a charter has similar issues, as well as lengthy assessments, concerns regarding approval, and pending lawsuit
- BUT, provisions exist to replicate a high-performing charter without a full application to local school board



HYNES

October 26, 2017

Edward Hynes Charter School

- Open admission, high-performing, A-rated K-8 school
- Opened in 2006 with UNO as a formal partner and designated Board positions
- Major feeder to Ben Franklin High School
- 572 applications for 100 seats
- Current UNO Professional Development School (CAEP)

HYNES



HYNES

October 26, 2017

Recommendation from Analysis

- Open and operate a new, replicated Hynes STEAM campus at UNO
- Long-term lease agreement
- Governance structure relies on existing Hynes Board
- Begin with 150 K-1 students in 2019
- Expand incrementally to 690 PK-8 students in five years



HYNES ■

October 26, 2017

Potential Benefits for UNO

- ✓ Lease revenue
- ✓ Energize course offerings for next generation teachers, including expanded research and observation opportunities with elementary students
- ✓ Additional enrollment by Hynes faculty and staff
- ✓ Increased pipeline (Hynes and BFHS graduates) to UNO – a PK-20 site
- ✓ Professional development offerings for city charter schools
- ✓ Accessibility for children of UNO employees
- ✓ K-8 summer camp enrollment
- ✓ Collaborative grant opportunities
- ✓ Shared service agreements (food, utilities, IT, facilities)
- ✓ Positive exposure of UNO's commitment to the community



HYNES ■

October 17, 2017

Potential Benefits for Hynes

- ✓ Increase educational equity by offering access to more high quality seats
- ✓ Utilize existing space at UNO
- ✓ Provide professional opportunities for Hynes faculty and staff to take on leadership roles and other responsibilities
- ✓ Increase pipeline of graduates - a PK-20 site from cradle to career
- ✓ Expand the current mission, vision, and philosophy of Hynes
- ✓ Fulfill the demand for educational experiences related to STEAM
- ✓ Increase opportunities to tap into University resources and personnel which align to school-wide goals and initiatives
- ✓ Apply for collaborative grant opportunities
- ✓ Further develop partnerships with non-profits such as KidSmart and Playworks
- ✓ Demonstrate Hynes's commitment to the community and Unification Plan



HYNES

December 4, 2017

Next Steps

- With Board support, requested today, proceed with internal discussions and external negotiations
- Work together in concert with University representatives to complete a long range action plan to replicate
- Seek external start-up grant funding
- Bring a working plan and lease agreement to the UL Board and the Hynes Charter Board



HYNES

December 4, 2017



Board of Directors Meeting Minutes of October 23, 2017

Monday, December 4, 2017

Edward Hynes Charter School

990 Harrison Avenue

New Orleans, Louisiana 70124

The following Board members were present at the October meeting: Alvin Miester, Barbara Richard, Helene Derbigny, Jan Janz, Kris Scairone and Cassandra Youmans.

Tim Ryan was absent

Meeting was called to order at 5:04pm by Alvin Miester

Roll call was conducted by Janet Gaudet

AGENDA OF OCTOBER 23, 2017

The Board:

VOTE: Motion to amend the agenda to add a report from OPSB reps, Diane Hasiotis and Kenny Francis.

Motion by Barbara Richard and second by Helene Derbigny. A roll call was taken to approve the amendment. No nays; vote was unanimous, motion passed

VOTE: To approve the agenda of OCTOBER 23, 2017

Motion by Barbara Richard and second by Kris Scairone. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairone, Jan Jenz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.

Motion by Helene Derbigny and second by Jan Janz. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairone, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE –

NONE

PRINCIPAL'S REPORT

(see attached report)

Teachers are targeting writing across all areas of the curriculum and utilizing the platforms such as Achieve 3000 and Smarty Ants to further enhance student experiences.

LEAP 360 diagnostic test were administered. This is a new tool offered by the State and was a major undertaking to launch, use and analyze. Teachers used their data to set SLT's.

Based on first quarter progress, 95% of Hynes students met the school-wide behavior expectation and received the PBIS award. Currently, 88% of our students in Grades 1-8 are reading on or above level.

Congratulations to Dawn Lobell and Mary Batson for successfully completing their National Board of Professional Teaching Standards recertification.

The LaSIP program is still underway. Seven teachers have hosted one demonstration lesson thus far.

Two teachers are currently attending the Project Lead the Way Summit in Orlando, FL.

Hynes has applied for a \$7,000 FACE Foundation Grant from the French Embassy in Washington, DC to support more professional development of our teachers on sheltered language instruction and increase the collection of French materials in our library. Hynes was awarded \$2,000.

High School day was Friday, October 20, 2017. Students from Hynes, St. Dominic, Audubon, ISL and Lake Forest participated with 27 high schools and their admissions directors.

Hynes has made a request of the OPSB to make emergency repairs to stop the water intrusion around the school, much of which has been documented since moving into the building in January of 2012. They have identified an architect and a roofer to handle the repairs.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

(see report)

John Gaudry presented the July 2017 financial report that was an actual to budget comparison report. Reps from Carr Riggs & Ingram were in attendance to present the results from the audit.

VOTE: To receive the audit as presented to the Board.

Motion by Jan Janz and second by Cassandra Youmans. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairone, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

TAX ENGAGEMENT LETTER –

VOTE: Motion to approve the CRI Tax Engagement Letter and ratify any actions prior to this motion.

Motion by Barbara Richard and second by Cassandra Youmans. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairone, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

OPSB Reps, Dina Haslotis and Kenny Francis presented to the Board, OPSB Charter School Accountability Framework report and Summary of Legal and Contractual Expectations on Background Checks.

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

NONE

There being no further business and upon a motion to adjourn duly made by Barbara Richard and second by Helene Derbigny at 6:03pm. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

**Edward Hynes Charter School
Principal's Report December 4, 2017**

Students & Academic

The broad goals for the 2017-18 school year are, by May 2018:

- a. 93.5% of our K-8th grade students will read on or above level.
- b. 65% of our 3rd-8th grade students will score Strong in the Written Expression sub-claim of the ELA LEAP test.
- c. 55% of our 3rd-8th grade students will score Strong overall performance on the Science LEAP test.
- d. 65% of our 3rd-8th grade students will score Strong overall performance on the Math LEAP test.

1. The 2nd quarter exams and midyear benchmark assessments are scheduled.
2. Through our social media applications, students are getting the opportunity to be a part of the Insta Pop-Up News and also the weekly wrap ups. Students in grades 5 and higher write, record, and produce the messages with the guidance of their computer teacher.
3. Our student council president applied for a position on the Superintendent's Student Advisory Board established to get students involved in the Unification Plan.

Faculty, Staff, and Administration

1. The first round of COMPASS evaluations are scheduled or completed.
2. Science teachers in grades K-5 have completed 2/3 of their Project Lead the Way (PLTW) launch training. This is being conducted by our Launch lead teacher using a combination of job-embedded time and time after school. Teachers are provided relief for one hour of the time and they are paid a stipend for the remainder.
3. Several faculty members have chosen to advance their skills through formal professional development experiences. Three will be enrolling in the School Leadership Center's Educational Leadership Alternate Certification cohort. One teacher is pursuing National Board Certification in Special Education. Three more teachers will be joining two who are already enrolled at the University of New Orleans to pursue their Master's Degrees.
4. Three teachers representing the social media team attended the LaCUE Conference (Louisiana Computer Using Educators).
5. Three teachers attended the regional NSTA conference last week.

Family and Community Involvement

1. The Hynes Chorus will be performing at Holidays on Harrison on Wednesday, December 6th. They will also perform at the Windsor Court and Canal Place on Friday, December 8th.
2. Directors from the Kingsley House visited Hynes and asked us to partner with them to assist their families with identifying high quality elementary school programs as their children matriculate to elementary schools. Please see the attached MOU for details.
3. By popular demand, Hynes will host a second morning of school tours on Thursday, December 7th from 8:30-10.

Operations and Facilities

1. During November we conducted both a fire drill and a tornado drill with our students.
2. Hynes was inspected as per the facilities guidelines and new lease agreement. We have about 20 non critical deficiencies related to general maintenance. Several of the parts (latches for doors and batteries for faucets) were on order.
3. We are in the process of adding termite baiting stations to our existing termite agreement as per the new lease with Orleans Parish School Board.



Memorandum of Understanding (MOU)

As a Head Start Community Partner, _____ agrees to support and promote quality services to the participants and families of the Kingsley House, Inc Head Start Program in the following area(s):

Kindergarten Transition Service

The services will include the following:

- Provide school information to Kingsley House participants who will be transitioning to Kindergarten
- Host a field trip, if possible, which may include children and parents, so that they can take a tour of the school and learn about the programs offered.
- Time permitting, participate in a Kindergarten Fair being hosted by Kingsley House on Friday, January 5, 2018 (3:30 pm – 4:30 pm)

Kingsley House agrees to the following:

- Open our doors should you desire to come in to speak with our transitioning families for recruiting purposes
- Relay information about your school or events to our participants

Kingsley House encourages strong communication, cooperation, and the sharing of skills, resources and information to improve the delivery of community services to the participants in our Head Start program and their families.

Name & Position

Suzanne Torregano
Parent, Family, Community Engagement
Specialist, Kingsley House

Date

Date



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

November 15, 2017

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave
New Orleans, Louisiana

I have prepared the accompanying September, 2017 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School
Statement of Financial Position
As of September 30, 2017

ASSETS

Current Assets

Cash and cash equivalents	\$ 5,327,709
Grants and other receivables:	
OPSB / LADOE	\$ 199,107
Husky Care	14,992
Other receivables	3,160
Total grants and other receivables	<u>217,259</u>
Prepaid expenses	<u>170,968</u>
Total Current Assets	<u>5,715,935</u>
<u>Other Assets</u>	
Deposits	<u>10,000</u>
Total Other Assets	<u>10,000</u>
<u>Fixed Assets</u>	
Leasehold improvements	\$ 7,530
Equipment	<u>24,093</u>
Total Fixed Assets	<u>31,623</u>
Accumulated depreciation	<u>(18,765)</u>
Total Fixed Assets, net	<u>12,858</u>
TOTAL ASSETS	<u>\$ 5,738,793</u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 44,700
Other Accounts payable	29,193
Accrued payroll liabilities	<u>189,746</u>
Total Current Liabilities	<u>\$ 263,639</u>
<u>Net Assets</u>	
Net assets, beginning of this fiscal year	4,923,735
Current year increase (decrease) in net assets	<u>551,419</u>
Net Assets, end of this period	<u>5,475,154</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,738,793</u>

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Activities and Changes in Net Assets

	<u>For the Three Months Ended September 30, 2017</u>			<u>Annual Budget</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	
Revenues and Other Support				
MFP	\$ 1,602,377	\$ 1,745,355	\$ (142,978)	\$ 8,981,420
NCLB	-	-	-	225,985
Donations	-	9,999	(9,999)	40,000
Other income	11,015	101,250	(90,235)	119,200
Total Revenues and Other Support	1,613,392	1,856,604	(243,212)	7,366,605
Expenses				
Salaries	557,349	629,646	(72,297)	4,234,814
Benefits	179,637	255,007	(75,369)	1,715,100
Child nutrition	1,748	1,554	194	10,350
Depreciation expense	1,157	858	299	3,429
Disposal services	2,236	1,800	436	7,200
Donations expense	-	-	-	150,000
Dues and fees	9,055	8,250	805	33,000
Equipment rental	2,355	3,000	(645)	12,000
Insurance	32,283	40,251	(7,968)	181,000
IT services	30,093	15,000	15,093	60,000
LEA services	32,047	84,906	(52,859)	339,628
Materials and supplies	52,724	93,500	(40,776)	125,000
Other expense	5,012	4,500	512	18,000
Professional services	31,708	17,751	13,957	71,000
Repair and maintenance	47,014	24,375	22,639	97,500
Textbooks	9,452	33,000	(23,548)	68,000
Transportation	9,866	9,333	532	56,000
Travel	10,080	2,499	7,581	10,000
Utilities	48,157	47,479	678	194,584
Total Expenses	1,061,973	1,272,709	(210,736)	7,366,605
CHANGE IN NET ASSETS	551,419	583,895	\$ (32,476)	\$ -
Net Assets				
Beginning of this fiscal year	4,923,735	4,923,735		
END OF THIS PERIOD	\$ 5,475,154	\$ 5,507,630		

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Cash Flows
For the Three Months Ended September 30, 2017

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 551,419
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	1,157
Changes in operating assets:	
Grants and other receivables	144,094
Prepaid expenses	(47,994)
Changes in operating liabilities:	
Accounts payable	(44,667)
Accrued payroll liabilities	(281,389)
Net cash provided by (used in) operating activities	322,620

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

322,620

Cash and cash equivalents - Beginning of the year	5,005,089
CASH AND CASH EQUIVALENTS - End of this period	<u>\$ 5,327,709</u>

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

November 15, 2017

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached September, 2017 financial statements.

The Student Activity Fund is not included in the attached September, 2017 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

- The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of the attached September, 2017 financial statements.**



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

December 4, 2017

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave
New Orleans, Louisiana

I have prepared the accompanying October, 2017 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry
John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School
Statement of Financial Position
As of October 31, 2017

<u>ASSETS</u>		
<u>Current Assets</u>		
Cash and cash equivalents		\$ 5,273,266
Grants and other receivables:		
OPSB / LADOE	\$ 228,603	
Husky Care	31,273	
Other receivables	<u>3,160</u>	
Total grants and other receivables		263,036
Prepaid expenses		160,177
Total Current Assets		<u>5,696,479</u>
<u>Other Assets</u>		
Deposits		<u>10,000</u>
Total Other Assets		10,000
<u>Fixed Assets</u>		
Leasehold improvements	\$ 7,530	
Equipment	<u>24,093</u>	
Total Fixed Assets		31,623
Accumulated depreciation	<u>(19,051)</u>	
Total Fixed Assets, net		12,572
TOTAL ASSETS		<u>\$ 5,719,051</u>
 <u>LIABILITIES AND NET ASSETS</u>		
<u>Current Liabilities</u>		
Accounts payable OPSB	\$ 59,600	
Other Accounts payable	34,820	
Accrued payroll liabilities	<u>261,651</u>	
Total Current Liabilities		\$ 356,071
<u>Net Assets</u>		
Net assets, beginning of this fiscal year	4,923,735	
Current year increase (decrease) in net assets	<u>439,245</u>	
Net Assets, end of this period		5,362,980
TOTAL LIABILITIES AND NET ASSETS		<u>\$ 5,719,051</u>

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Activities and Changes in Net Assets

For the Four Months Ended October 31, 2017				Annual Budget
	Actuals	Budget	Variance	
<u>Revenues and Other Support</u>				
MFP	\$ 2,136,503	\$ 2,327,140	\$ (190,637)	\$ 6,981,420
NCLB	29,497	-	29,497	225,985
Donations	-	13,332	(13,332)	40,000
Other income	13,443	39,732	(28,289)	119,200
Total Revenues and Other Support	2,179,442	2,380,204	(200,762)	7,366,605
<u>Expenses</u>				
Salaries	924,348	1,053,792	(129,446)	4,234,814
Benefits	322,056	426,786	(104,730)	1,715,100
Child nutrition	2,913	2,590	323	10,350
Depreciation expense	1,443	1,144	299	3,429
Disposal services	3,053	2,400	653	7,200
Donations expense	-	-	-	150,000
Dues and fees	11,799	11,000	799	33,000
Equipment rental	2,903	4,000	(1,097)	12,000
Insurance	43,043	53,568	(10,625)	161,000
IT services	37,843	20,000	17,843	60,000
LEA services	42,730	113,208	(70,478)	339,628
Materials and supplies	75,438	97,000	(21,562)	125,000
Other expense	11,744	6,000	5,744	18,000
Professional services	38,682	23,668	15,014	71,000
Repair and maintenance	55,992	32,500	23,492	97,500
Textbooks	71,321	40,000	31,321	68,000
Transportation	16,231	15,556	675	56,000
Travel	11,299	3,332	7,967	10,000
Utilities	67,362	66,937	425	194,584
Total Expenses	1,740,197	1,973,580	(233,383)	7,366,605
CHANGE IN NET ASSETS	439,245	406,624	\$ 32,621	\$ -
<u>Net Assets</u>				
Beginning of this fiscal year	4,923,735	4,923,735	\$ -	\$ -
END OF THIS PERIOD	\$ 5,362,980	\$ 5,330,359	\$ 32,621	\$ -

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Cash Flows
For the Four Months Ended October 31, 2017

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 439,245
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	1,443
Changes in operating assets:	
Grants and other receivables	98,317
Prepaid expenses	(37,203)
Changes in operating liabilities:	
Accounts payable	(24,141)
Accrued payroll liabilities	(209,484)
Net cash provided by (used in) operating activities	268,177

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

268,177

Cash and cash equivalents - Beginning of the year	5,005,089
CASH AND CASH EQUIVALENTS - End of this period	\$ 5,273,266

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

December 4, 2017

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached October, 2017 financial statements.

The Student Activity Fund is not included in the attached October, 2017 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of the attached October, 2017 financial statements.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday January 22, 2018, 6:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miesler
5. Financial Report – John Gaudry
6. HR Report

BOARD BUSINESS

1. Advantage Medical Professionals – Backup nursing services
2. Addition of baiting stations to existing termite contract.
3. Old business
4. New business



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

Monday, January 22, 2018

Draft of the Minutes from the Board of Directors Meeting of December 4, 2017 to be considered for approval:

The following Board members were present at the December 4, 2017 meeting: Alvin Miester, Barbara Richard, Helene Derbigny, Jan Janz, Kris Scairano, Tim Ryan and Cassandra Youmans.

Meeting was called to order at 5:03pm by Alvin Miester

Roll call was conducted by Janet Gaudat

VOTE: To approve the agenda of December 4, 2017

Motion by Barbara Richard and second by Tim Ryan. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairano, Jan Janz, Tim Ryan and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.
Motion by Barbara Richard and second by Tim Ryan. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairano, Jan Janz, Tim Ryan and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

Ms. LaFonta, on behalf of the Principal and Staff, presented the Board members with a gift; an umbrella with Hynes' logo.

FACILITIES UPDATE

The Hynes building was water tested by the same Architect who was commissioned to solve the initial leaks.

PRINCIPAL'S REPORT

(see attached report)

The 2nd quarter exams and midyear benchmark assessments are scheduled.

Through our social media applications, students are getting the opportunity to be a part of the Insta Pop-Up News and also the weekly wrap ups. Students in grades 5 and higher, write, record and produce the messages with the guidance of their computer teacher.

Hynes' Student Council President applied for a position on the Superintendent's Student Advisory Board, established to get students involved in the Unification Plan.

Science teachers in grades K-5 have completed 2/3 of their Project Lead the Way (PLTW) launch training. This is being conducted by our Launch lead teacher using a combination of job-embedded time and time after school. Teachers are provided relief for one hour of the time and they are paid a stipend for the remainder.

Several faculty members have chosen to advance their skills through formal professional development experiences.

Three teachers attended the regional NSTA conference last week.

Directors from the Kingsley House visited Hynes and asked us to partner with them to assist their families with identifying high quality elementary school programs as their children matriculate to elementary schools.

By popular demand, Hynes will host a second morning of school tours on Thursday, December 7, 2017 from 8:30 – 10:00am.

During the month of November, Hynes conducted both a fire drill and a tornado drill with all students.

The Board:

VOTE: To approve and allow Principal Douglas to pursue the opportunity further without a commitment of any sort.

Motion by Barbara Richard and second by Cassandra Youmans. Board members, Alvin Miester, Barbara Richard, Helene Darbigny, Kris Scairono, Jan Janz, Tim Ryan and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

There being no further business and upon a motion to adjourn duly made by Barbara Richard and second by Helene Darbigny at 6:03pm. Board members, Alvin Miester, Barbara Richard, Helene Darbigny, Kris Scairono, Jan Janz, Tim Ryan and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

**Edward Hynes Charter School
Principal's Report January 22, 2018**

Students & Academic

The broad goals for the 2017-18 school year are, by May 2018:

- a. 93.5% of our K-8th grade students will read on or above level.
- b. 65% of our 3rd-8th grade students will score Strong in the Written Expression sub-claim of the ELA LEAP test.
- c. 55% of our 3rd-8th grade students will score Strong overall performance on the Science LEAP test.
- d. 65% of our 3rd-8th grade students will score Strong overall performance on the Math LEAP test.

1. A 5th grader and 8th grader were selected as students of the year. The 5th grader advanced to district winner and will represent Orleans Parish in the regional level. The 8th grader received runner up.
2. The 2nd quarter ended with benchmark tests. The 3rd quarter whole faculty meeting is January 29th.
3. 2017-18 Pupil Progression Plan is in draft form. Mrs. Persick has been instrumental in coordinating this effort on our behalf. We expect it to be completed soon and it is a new template from the state.
4. Re-registration has been extended until Wed., January 24th due to the weather issues.
5. To date, Hynes has over 1,500 applications for 2018-19. Of which, 677 have listed Hynes as their first choice. There are 632 applications to Kindergarten.
6. Hynes was closed a total of 3 days. We will change the April 23rd fair holiday to a regular school day.
7. By OPSB policy, operating agreement, and state law, we are required to hire a third party testing monitor called Caveon. The cost \$2800 for one day of monitoring.

Faculty, Staff, and Administration

1. The first semester of COMPASS evaluations are nearly completed.
2. Three teachers have been accepted to the SLC alternative certification program.
3. Hynes was selected by New Schools New Orleans to send a team of 5 to the UnboundEd conference in Los Angeles. The 5-day conference will take a deep dive into ELA and Math standards to advance leadership and enhance instruction. Registration was paid for by NSNO and Hynes was awarded a \$5,000 travel stipend to cover the hotel accommodations and airfare.
4. Hynes was selected by NSNO to be part of the Bellwether Readiness to Grow cohort. This will help analyze strengths and opportunities for our organization based on nine areas.
5. UNO and Hynes have each named a steering committee to plan the replication of our school on their campus. We will keep you updated as time progresses.

Family and Community Involvement

1. The PTO had a successful second quarter meeting. They are currently planning for the first father/daughter event on January 27th in our gym from 6-9PM.
2. By popular demand, Hynes will host subsequent school tours in January to meet the demand of the requests.

Operations and Facilities

1. We continue to have monthly evacuation drills.
2. Our facilities re-inspection is scheduled for February 1st.
3. Our Annual Site Visit from OPSB is scheduled for February 28th.
4. We are in the process of adding termite baiting stations to our existing termite agreement as per the new lease with Orleans Parish School Board.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

January 22, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying November, 2017 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School
Statement of Financial Position
As of November 30, 2017

ASSETS

Current Assets

Cash and cash equivalents	\$ 5,292,389
Grants and other receivables:	
OPSB / LADOE	\$ 130,930
Husky Care	47,084
Other receivables	<u>21,614</u>
Total grants and other receivables	199,628
Prepaid expenses	<u>159,685</u>
Total Current Assets	<u>5,651,702</u>
<u>Other Assets</u>	
Deposits	<u>10,000</u>
Total Other Assets	<u>10,000</u>
<u>Fixed Assets</u>	
Leasehold improvements	\$ 7,530
Equipment	<u>24,093</u>
Total Fixed Assets	31,623
Accumulated depreciation	<u>(19,336)</u>
Total Fixed Assets, net	<u>12,286</u>
TOTAL ASSETS	<u>\$ 5,673,988</u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 74,500
Other Accounts payable	26,157
Accrued payroll liabilities	<u>273,603</u>
Total Current Liabilities	<u>\$ 374,259</u>
<u>Net Assets</u>	
Net assets, beginning of this fiscal year	4,923,735
Current year increase (decrease) in net assets	<u>375,994</u>
Net Assets, end of this period	<u>5,299,729</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,673,988</u>

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Activities and Changes in Net Assets

For the Five Months Ended November 30, 2017				Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 2,670,829	\$ 2,908,925	\$ (238,296)	\$ 6,961,420
NCLB	29,497	56,496	(26,999)	225,985
Donations	-	16,665	(16,665)	40,000
Other income	38,521	49,665	(11,144)	119,200
Total Revenues and Other Support	2,738,647	3,031,751	(293,104)	7,366,605
 Expenses				
Salaries	1,297,833	1,477,938	(180,105)	4,234,814
Benefits	464,980	598,565	(133,585)	1,715,100
Child nutrition	4,031	3,626	405	10,350
Depreciation expense	1,729	1,430	299	3,429
Disposal services	3,059	3,000	53	7,200
Donations expense	-	-	-	150,000
Dues and fees	13,262	13,750	(488)	33,000
Equipment rental	4,840	5,000	(160)	12,000
Insurance	53,804	67,085	(13,281)	161,000
IT services	43,632	25,000	18,632	60,000
LEA services	53,413	141,510	(88,097)	339,628
Materials and supplies	88,474	100,500	(12,026)	125,000
Other expense	16,544	7,500	9,044	18,000
Professional services	54,169	29,585	24,584	71,000
Repair and maintenance	67,146	40,625	26,521	97,500
Textbooks	75,682	43,500	32,182	88,000
Transportation	22,596	21,778	818	56,000
Travel	12,693	4,165	8,528	10,000
Utilities	84,772	88,341	(3,569)	194,584
Total Expenses	2,362,653	2,672,898	(310,244)	7,366,605
 CHANGE IN NET ASSETS	375,994	358,853	\$ 17,140	\$ -
 Net Assets				
Beginning of this fiscal year	4,923,735	4,923,735		
END OF THIS PERIOD	\$ 5,299,729	\$ 5,282,589		

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School
Statement of Cash Flows
For the Five Months Ended November 30, 2017

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 375,994
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	1,729
Changes in operating assets:	
Grants and other receivables	161,725
Prepaid expenses	(36,711)
Changes in operating liabilities:	
Accounts payable	(17,904)
Accrued payroll liabilities	(197,532)
Net cash provided by (used in) operating activities	287,300

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

287,300

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

5,005,089

\$ 5,292,389

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

January 22, 2018

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached November, 2017 financial statements.

The Student Activity Fund is not included in the attached November, 2017 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

The accompanying letter from the Hynes Charter School Chief Financial Officer is an integral part of the attached November, 2017 financial statements.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday February 26, 2018, 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michele Douglas
4. Legal Report – Alvin Miester
5. Financial Report – John Gaudry
 - a) Monthly Financial Report
6. HR Report

BOARD BUSINESS

1. Old business:
2. New business:
 - a) Resolution to submit Intent to Replicate paperwork to OPSB
 - b) Open nominations for the Board for next school year
 - c) Move to Executive Session to discuss the Professional Competence of Principal.



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

Monday, February 26, 2018

Draft of the minutes from the Board of Directors Meeting of January 22, 2018 to be considered for approval:

The following Board members were present at the January meeting: Alvin Miester, Barbara Richard, Helene Darbigny, Kris Scairono and Cassandra Youmans.

Tim Ryan and Jan Janz were absent

Meeting was called to order at 5:05pm by Alvin Miester

Roll call was conducted by Janet Gaudet

AGENDA OF February 26, 2018

The Board:

VOTE: Wave the reading of the Agenda and approve the agenda of February 26, 2018,

Motion by Barbara Richard and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.

Motion by Barbara Richard and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairone and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE –

OPSB has received the report regarding the water damage to the school. They will address the subject next month.

PRINCIPAL'S REPORT

(see attached report)

A 5th grader and an 8th grader were selected as STUDENTS OF THE YEAR. The 5th grader advanced to District winner and will represent Orleans Parish in the regional level. The 8th grader received runner up.

2017-18 Pupil Progression Plan is in draft form. Mrs. Persick has been instrumental in coordinating this effort on the school's behalf. We expect it to be completed soon and it is a new template from the state.

Re-registration has been extended until Wednesday, January 24th due to the weather issues.

To date, Hynes has over 1,500 applications for 2018-19, of which, 677 have listed Hynes as their first choice. There are 632 applications to Kindergarten.

Due to the inclement weather, Hynes was closed a total of 3 days. To compensate, we will change the April 23rd fair holiday to a regular school day.

By OPSB policy, operating agreement and State law, we are required to hire a third party testing monitor called Caveon. The cost of \$2,800 is for one day of monitoring.

Three teachers have been accepted to the SLC alternative certification program.

Hynes was selected by New Schools New Orleans to send a team of 5 to the UnboundEd conference in Los Angeles. The 5 day conference will take a deep dive into ELA and Math standards to advance leadership and enhance instruction. Registration was paid for by NSNO and Hynes was awarded a \$5,000 travel stipend to cover the hotel accommodations and airfare.

The PTO had a successful second quarter meeting. They are currently planning for the first Father/Daughter event on January 27th in our gym from 6-9PM.

By popular demand, Hynes will host subsequent school tours in January to meet the demand of the requests.

Hynes continues to have monthly evacuation drills.

Hynes Annual Site Visit from OPSB is scheduled for February 28th.

Hynes is in the process of adding termite baiting stations to our existing termite agreement as per the new lease with OPSB. The set up cost is \$7,800 and \$800 per year to rebate.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

The financial report was the Actual to Budget comparison for the month of November, 2017.

(see report)

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

1. Advantage Medical Professionals – Backup nursing services.

The cost of an RN is \$250 per day if needed.
The cost of an LPN is \$150 per day if needed.

THE BOARD:

VOTE: To authorize Principal Douglas to review and negotiate the contract.

Motion by Cassandra Youmans and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

2. Batting stations

THE BOARD:

VOTE: To modify the existing contract to add the batting stations.

Motion by Barbara Richard and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and upon a motion to adjourn duly made by Barbara Richard and second by Cassandra Youmans at 6:03pm. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

February 26, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying January, 2018 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of January 31, 2018

ASSETS

<u>Current Assets</u>	
Cash and cash equivalents	\$ 5,366,821
Grants and other receivables:	
OPSB / LADOE	\$ 32,160
Husky Care	<u>29,253</u>
Total grants and other receivables	61,413
Prepaid expenses	<u>125,398</u>
Total Current Assets	<u>5,553,632</u>
<u>Other Assets</u>	
Deposits	<u>10,000</u>
Total Other Assets	<u>10,000</u>
<u>Fixed Assets</u>	
Leasehold improvements	\$ 7,530
Equipment	<u>24,093</u>
Total Fixed Assets	31,623
Accumulated depreciation	<u>(19,908)</u>
Total Fixed Assets, net	11,715
TOTAL ASSETS	<u>\$ 5,575,346</u>

LIABILITIES AND NET ASSETS

<u>Current Liabilities</u>	
Accounts payable OPSB	\$ 246,381
Other Accounts payable	<u>13,077</u>
Accrued payroll liabilities	<u>367,871</u>
Total Current Liabilities	<u>\$ 627,329</u>
<u>Net Assets</u>	
Net assets, beginning of this fiscal year	4,923,735
Current year increase (decrease) in net assets	<u>24,282</u>
Net Assets, end of this period	4,948,017
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,575,346</u>

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

	For the Seven Months Ended January 31, 2018			Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 3,738,882	\$ 4,072,495	\$ (333,613)	\$ 6,981,420
NCLB	29,497	56,496	(26,999)	225,985
Donations	1,592	23,331	(21,739)	40,000
Other income	124,015	69,531	54,484	119,200
Total Revenues and Other Support	3,893,986	4,221,853	(327,867)	7,366,605
Expenses				
Salaries	2,176,478	2,326,230	(149,752)	4,234,814
Benefits	796,067	942,123	(146,056)	1,715,100
Child nutrition	6,334	5,698	636	10,350
Depreciation expense	2,300	2,002	298	3,429
Disposal services	4,318	4,200	118	7,200
Donations expense	-	-	-	150,000
Dues and fees	18,150	19,250	(1,100)	33,000
Equipment rental	6,332	7,000	(668)	12,000
Insurance	75,326	93,919	(18,593)	161,000
IT services	59,123	35,000	24,123	80,000
LEA services	216,860	198,114	18,746	339,628
Materials and supplies	108,827	107,500	1,327	125,000
Other expense	16,586	10,500	6,086	18,000
Professional services	61,868	41,419	20,449	71,000
Repair and maintenance	98,311	56,875	31,436	97,500
Textbooks	75,682	68,000	7,682	68,000
Transportation	31,778	34,222	(2,444)	56,000
Travel	16,643	10,000	6,643	10,000
Utilities	108,721	131,149	(22,428)	194,584
Total Expenses	3,869,704	4,093,202	(223,498)	7,366,605
CHANGE IN NET ASSETS	24,282	128,651	5 (104,370)	\$ -
Net Assets				
Beginning of this fiscal year	4,923,735	4,923,735		
END OF THIS PERIOD	\$ 4,948,017	\$ 5,052,387		

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Seven Months Ended January 31, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 24,282
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	2,300
Changes in operating assets:	
Grants and other receivables	299,940
Prepaid expenses	(2,424)
Changes in operating liabilities:	
Accounts payable	140,898
Accrued payroll liabilities	(103,264)
Net cash provided by (used in) operating activities	361,732

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

361,732

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

5,005,089
\$ 5,366,821

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

February 26, 2018

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached January, 2018 financial statements.

The Student Activity Fund is not included in the attached January, 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for January, 2018 include \$2,748 in legal expenses related to the start-up of the second Hynes campus at UNO.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached January, 2018 financial statements.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

February 8, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying December, 2017 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of December 31, 2017

<u>ASSETS</u>		
<u>Current Assets</u>		
Cash and cash equivalents		\$ 5,230,917
Grants and other receivables:		
OPSB / LADOE	\$ 32,160	
Husky Care	90,207	
Total grants and other receivables		122,367
Prepaid expenses		150,053
Total Current Assets		5,503,337
<u>Other Assets</u>		
Deposits		10,000
Total Other Assets		10,000
<u>Fixed Assets</u>		
Leasehold improvements	\$ 7,530	
Equipment	24,093	
Total Fixed Assets		31,623
Accumulated depreciation		(19,622)
Total Fixed Assets, net		12,001
TOTAL ASSETS		\$ 5,525,338
<u>LIABILITIES AND NET ASSETS</u>		
<u>Current Liabilities</u>		
Accounts payable OPSB	\$ 211,181	
Other Accounts payable	28,886	
Accrued payroll liabilities	368,059	
Total Current Liabilities		\$ 608,125
<u>Net Assets</u>		
Net assets, beginning of this fiscal year	4,923,735	
Current year increase (decrease) in net assets	(6,523)	
Net Assets, end of this period		4,917,212
TOTAL LIABILITIES AND NET ASSETS		\$ 5,525,338

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

For the Six Months Ended December 31, 2017				Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 3,204,755	\$ 3,490,710	\$ (285,955)	\$ 6,981,420
NCLB	29,497	56,495	(26,999)	225,965
Donations	1,492	19,998	(19,506)	40,000
Other income	39,557	59,598	(20,041)	119,200
Total Revenues and Other Support	3,275,302	3,626,802	(351,500)	7,366,605
Expenses				
Salaries	1,816,193	1,902,084	(85,891)	4,234,814
Benefits	661,116	770,344	(109,228)	1,715,100
Child nutrition	5,183	4,562	521	10,350
Depreciation expense	2,014	1,716	298	3,429
Disposal services	3,691	3,600	91	7,200
Donations expense	-	-	-	150,000
Dues and fees	15,706	16,500	(794)	33,000
Equipment rental	6,070	6,000	70	12,000
Insurance	64,565	80,502	(15,937)	161,000
IT services	51,378	30,000	21,378	60,000
LEA services	185,977	169,812	18,065	339,828
Materials and supplies	97,962	104,000	(6,038)	125,000
Other expense	16,544	9,000	7,544	18,000
Professional services	57,877	35,502	22,375	71,000
Repair and maintenance	79,782	48,750	31,032	97,500
Textbooks	75,682	47,000	28,682	68,000
Transportation	27,696	28,000	(304)	56,000
Travel	16,613	4,998	11,815	10,000
Utilities	97,877	109,745	(11,868)	194,584
Total Expenses	3,281,825	3,372,215	(90,390)	7,366,605
CHANGE IN NET ASSETS	(6,523)	254,587	\$ (261,110)	\$ -
Net Assets				
Beginning of this fiscal year	4,923,735	4,923,735		
END OF THIS PERIOD	\$ 4,917,212	\$ 5,178,322		

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Six Months Ended December 31, 2017

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ (6,523)
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	2,014
Changes in operating assets:	
Grants and other receivables	238,986
Prepaid expenses	(27,079)
Changes in operating liabilities:	
Accounts payable	121,506
Accrued payroll liabilities	(103,076)
Net cash provided by (used in) operating activities	225,828

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS **225,828**

Cash and cash equivalents - Beginning of the year **5,005,089**
CASH AND CASH EQUIVALENTS - End of this period **\$ 5,230,917**

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

February 8, 2018

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached December, 2017 financial statements.

The Student Activity Fund is not included in the attached December, 2017 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached December, 2017 financial statements.

**Edward Hynes Charter School
Principal's Report February 26, 2018**

Students & Academic

The broad goals for the 2017-18 school year are, by May 2018:

- a. 93.5% of our K-8th grade students will read on or above level.
- b. 65% of our 3rd-8th grade students will score Strong in the Written Expression sub-claim of the ELA LEAP test.
- c. 55% of our 3rd-8th grade students will score Strong overall performance on the Science LEAP test.
- d. 65% of our 3rd-8th grade students will score Strong overall performance on the Math LEAP test.

1. The 3rd quarter progress reports were issued last week.
2. Teachers participated in a professional development based on math standards and the delivery of Eureka plans. Each teacher submitted an aligned plan for the remainder of the school year.
3. Student enrollment targets have been set for next year.
4. Spring assessments are underway. SPED and ELL testing have begun. The school-wide testing meeting for the other state assessments will be in March. The window for LEAP 2025 testing begins April 23.

Faculty, Staff, and Administration

1. New Schools New Orleans (NSNO) and Hynes have partnered on several projects:
 - o Five members of the Hynes faculty and staff attended the UnboundEd Standards Institute in Los Angeles, CA. We returned with action steps.
 - o Application for Instructional Quality Initiative to access state grant money to participate in the New Leaders for New Schools consultant work in 2018-19 to advance instructional quality across all levels of leadership.
 - o Bellwether Readiness to Grow (RTG) program to assess 9 key areas of our school.
2. The Hynes French Immersion program will apply to the Louisiana Department of Education for certification for World Languages. If approved, our school could potentially receive bonus points on our SPS in the category of innovative programs.
3. We completed an internal audit with SPED and OPSB last week.

Family and Community Involvement

1. Hynes hosted a table at the annual Urban League Schools Expo on Saturday, February 3, 2018.
2. The Lake Pontchartrain Basin Foundation (LPBF) will present "Sewer Science" lessons to students in grades 7 and 8 during March. This is funded by their Urban Waters Grant.
3. The staff will host a social at the LPBF Lighthouse in early March.
4. Hynes is the host site for the GNOCCS Job Fair on Saturday, March 10, 2018.
5. The PTO Men's Committee will host a golf tournament on Friday, March 2nd at City Park golf course.
6. Hynes will host State Representative Stephanie Hilferty and State Education Superintendent John White on a day in March.
7. The Replication Steering Committee hosted a charrette with our Hynes staff to get their input.

Operations and Facilities

1. We continue to have monthly evacuation drills. This month we practiced for severe weather.
2. Our Annual Site Visit from OPSB is scheduled for February 28th.
3. The termite and baiting stations have been added to our campus as per the new lease.
4. Magnetic hardware was installed to control visitor access to campus. Other safety measures have been reassessed.
5. We are getting pricing for landscape maintenance.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday March 19, 2018, 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miester
5. Financial Report – John Gaudry
6. HR Report

BOARD BUSINESS

1. Old Business
2. New Business
 - a) Accept the proposal for landscape maintenance from Pfefferle Lawns paid on a monthly basis.



Edward Hynes Charter School

980 Harrison Avenue

New Orleans, Louisiana 70124

Minutes from February 26, 2018

The following Board members were present at the February 26, 2018 meeting: Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scalirono, Jan Janz and Tim Ryan.

Cassandra Youmans was absent.

Meeting was called to order at 5:10pm by Alvin Miester

Roll call was conducted by Janet Gaudet

The Board:

VOTE: Waive the reading of the minutes from January 22, 2018 and them.

Motion by Jan Janz and second by Barbara Richard. Board members Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scalirono, Tim Ryan and Jan Janz voted to approve. No nays; vote was unanimous, motion passed.

The Board:

VOTE: To approve the agenda for the February 26, 2018 meeting.

Motion by Jan Janz and second by Barbara Richard. Board members: Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scalirono, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE –
NONE

PRINCIPAL'S REPORT
(see attached report)

The 3rd quarter progress reports were issued last week.

Teachers participated in a professional development based on math standards and the delivery of Eureka plans. Each teacher submitted an aligned plan for the remainder of the school year.

Student enrollment targets have been set for next year. 2055 students applied to Hynes.

Spring assessments are underway. SPED and ELL testing have begun. The school-wide testing meeting for the other state assessments will be in March. The window for LEAP 2025 testing begins April 23rd.

New Schools New Orleans (NSNO) and Hynes have partnered on several projects:

- Five members of the Hynes faculty and staff attended the UnboundEd Standards Institute in Los Angeles, CA. We returned with action steps.
- Application for Instructional Quality Initiative to access state grant money to participate in New Leaders for New Schools consultant work in 2018-19 to advance instructional quality across all levels of leadership.
- Bellwether Readiness to Grow (RTG) program to assess 9 key areas of our school.

The Hynes French Immersion program will apply to the Louisiana Department of Education for certification for World Languages. If approved, Hynes could potentially receive bonus points on our SPS in the category of Innovative programs.

Hynes has completed an internal audit with SPED and OPSB last week.

The Lake Pontchartrain Basin Foundation (LPBF) will present "Sewer Science" lessons to students in grades 7th and 8th during March. This is funded by their Urban Waters Grant.

The staff will host a social at the LPBF Lighthouse in early March.

Hynes is the host site for the GNOCCS Job Fair on Saturday, March 10, 2018.

The PTO Men's Committee will host a golf tournament of Friday, March 2nd at City Park golf course.

Hynes will host State Representative Stephanie Hillferty and State Education Superintendent John White on a day in March.

The Replication Steering Committee hosted a charrette with our Hynes staff to get their input.

Hynes continues to have monthly evacuation drills.

The termite and baiting stations have been added to our campus as per the new lease.

Magnetic hardware has been installed to control visitor access to campus.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

The financial report was presented and included the actual to budget comparison for the month of January 2018.

(see report)

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

- a) Resolution to submit Intent to Replicate packet to OPSB

Board President questioned if anyone from the public had any questions. No questions.

VOTE:

To allow Principal Dougles to submit said packet to OPSB.

Motion by Tim Ryan and second by Barbara Richard. Board members: Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scalrono, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

- b) Open nominations for the Board for next school year.

VOTE:

Although no one has expressed their intent to leave, motion to open nominations.

Motion by Barbara Richard and second by Jan Janz. Board members: Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scalrono, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

c) Move to Executive Session to discuss the Professional Competence of Principal.

VOTE:

Motion to move to Executive Session at 6:55.

Motion by Tim Ryan and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

BOARD

VOTE:

Motion to return from Executive Session at 6:20.

Motion by Barbara Richard and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and a motion to adjourn was duly made by Jan Janz and second by Tim Ryan at 6:20pm. Board members: Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

**Edward Hynes Charter School
Principal's Report March 19, 2018**

Celebration/Recognition

1. Sofia Giarrusso was selected as the 5th Grade Regional Student of the Year and will now compete against 6 other students for the state title.
2. Lydia Austin and Alexis Martin were chosen by their colleagues as Teachers of the Year for the 2019 TOY program sponsored by the state.
3. Dawn Lobell was selected as an Orleans Parish recipient for the Delta Chapter of the American Petroleum Institute (API) teacher award.
4. Brittany Smith was listed in City Business as a "One to Watch" in education.

Students & Academic

The broad goals for the 2017-18 school year are, by May 2018:

- a. 93.5% of our K-8th grade students will read on or above level.
- b. 65% of our 3rd-8th grade students will score Strong in the Written Expression sub-claim of the ELA LEAP test.
- c. 55% of our 3rd-8th grade students will score Strong overall performance on the Science LEAP test.
- d. 65% of our 3rd-8th grade students will score Strong overall performance on the Math LEAP test.

1. Third quarter report cards are being issued tomorrow.
2. Student enrollment targets have been set for next year. We are currently waiting for the match to take place. We expect to receive our initial match list in early April.
3. The window for LEAP 2025 testing begins April 23.
4. The 2018-19 school year calendar will be released very soon. The fall dates were distributed at the PTO meeting.

Faculty, Staff, and Administration

1. New Schools New Orleans (NSNO) and Hynes have partnered on several projects:
 - o Application for Instructional Quality Initiative to access state grant money to participate in the New Leaders for New Schools consultant work in 2018-19 to advance instructional quality across all levels of leadership.
 - o Bellwether Readiness to Grow (RTG) program to assess 9 key areas of our school.
2. The Hynes French Immersion program certification documents have been submitted to the Louisiana Department of Education for certification for World Languages. The staff is preparing for FrancoFest which is this week and culminates on Friday.
3. The OPSB completed their annual visit and review of Hynes. There are no recommended changes.

Family and Community Involvement

1. The PTO is hosting City Park Night on Friday, April 6th.
2. The PTO is preparing to host the annual school fair. Please see the attached sponsorship flier.

Operations and Facilities

1. Active shooter training for staff is scheduled for May 21st. Meanwhile, the NOPD SWAT officers commended our administration for taking so many precautions to protect our students and staff. The officers conducted a site visit and safety walk-through to review our practices and plan for the simulation. Magnetic hardware was installed to both main entrances to control visitor access to campus.
2. The landscape maintenance is up for approval tonight.

3. Administration is seeking a full review of our insurance portfolio in the event that there could be a substantial cost savings or possible exposures.

Replication

1. Replication documents were submitted. They will be resubmitted in November 2018.
2. The steering committee has met with the following people to get input and solicit their support:
 - a. Hynes Faculty and Staff
 - b. Representative Stephanie Hilferty
 - c. Superintendent John White
 - d. New Schools New Orleans
 - e. Charter School Growth Fund
 - f. UNO Faculty in Math and Science education
 - g. KidSmart coordinators for arts integration and STEM
3. Next steps: Meet with the UNO committee to make a plan of action for location, funding for a new building, and other operational aspects. A meeting is also set up with the Louisiana Charter School Association.
4. We are awaiting the Bellwether RTG report. The official visit took place last Monday.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

March 19, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying February, 2018 financial statements for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of February 28, 2018

ASSETS

<u>Current Assets</u>	
Cash and cash equivalents	\$ 5,207,950
Grants and other receivables:	
OPSB / LADOE	\$ 99,567
Husky Care	40,931
Other Receivables	<u>8,054</u>
Total grants and other receivables	148,553
Prepaid expenses	<u>111,196</u>
Total Current Assets	<u>\$ 5,467,698</u>
<u>Other Assets</u>	
Deposits	<u>10,000</u>
Total Other Assets	10,000
<u>Fixed Assets</u>	
Leasehold Improvements	\$ 7,530
Equipment	<u>24,093</u>
Total Fixed Assets	31,623
Accumulated depreciation	<u>(20,194)</u>
Total Fixed Assets, net	11,429
TOTAL ASSETS	<u>\$ 5,469,127</u>

LIABILITIES AND NET ASSETS

<u>Current Liabilities</u>	
Accounts payable OPSB	\$ 108,023
Other Accounts payable	20,467
Accrued payroll liabilities	<u>432,036</u>
Total Current Liabilities	\$ 560,524
<u>Net Assets</u>	
Net assets, beginning of this fiscal year	4,923,735
Current year increase (decrease) in net assets	<u>4,868</u>
Net Assets, end of this period	4,928,603
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,469,127</u>

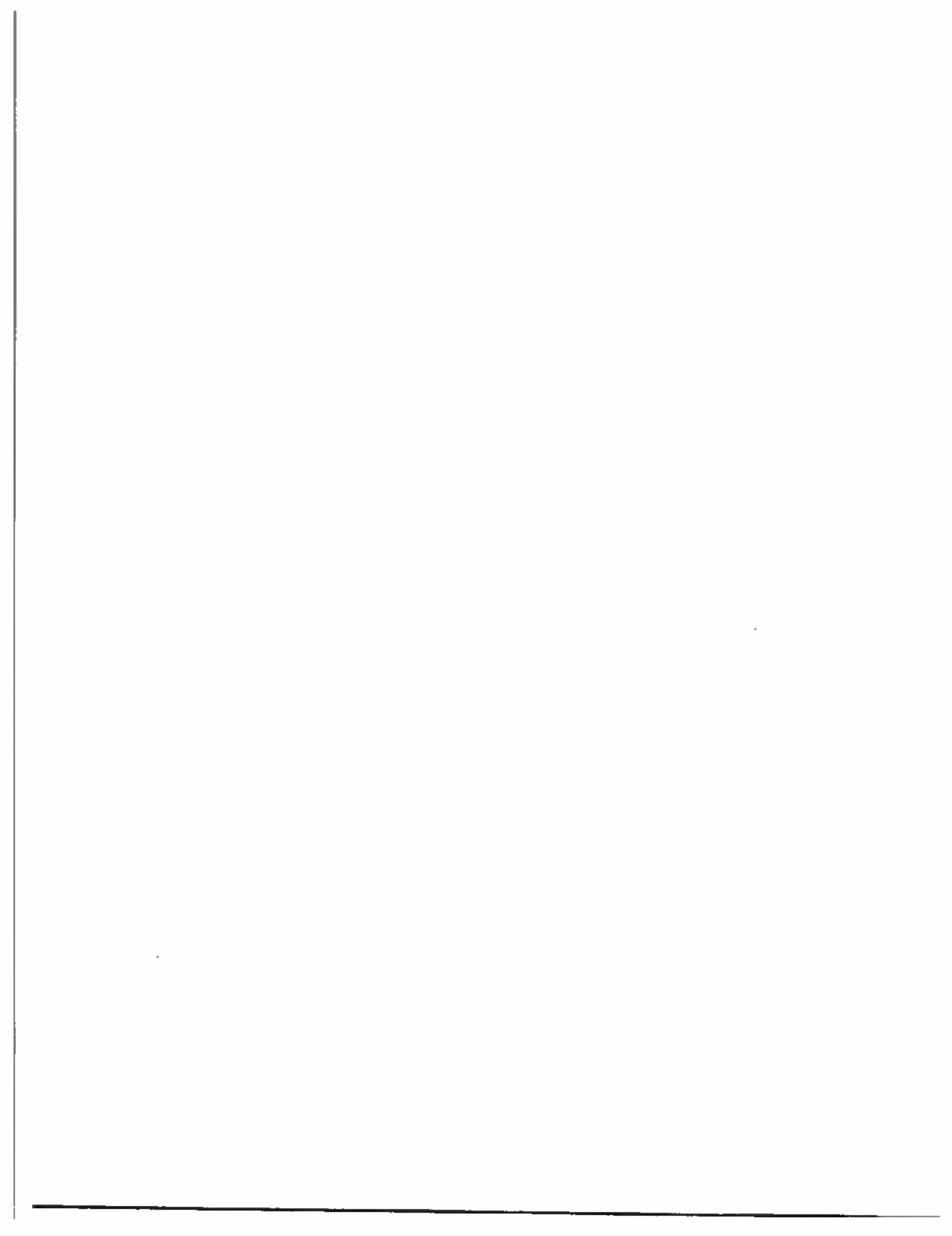
The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.



Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

For the Eight Months Ended February 28, 2018				Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 4,273,008	\$ 4,654,280	\$ (381,272)	\$ 6,981,420
NCLB	98,904	112,992	(16,088)	225,985
Donations	6,592	26,684	(20,072)	40,000
Other income	128,255	79,484	48,791	119,200
Total Revenues and Other Support	4,504,759	4,873,400	(368,641)	7,366,605
Expenses				
Salaries	2,550,901	2,750,376	(199,475)	4,234,814
Benefits	938,109	1,113,902	(175,794)	1,715,100
Child nutrition	7,486	6,734	752	10,350
Depreciation expense	2,586	2,288	298	3,429
Disposal services	4,945	4,900	145	7,200
Donations expense	-	-	-	150,000
Dues and fees	20,744	22,000	(1,256)	33,000
Equipment rental	8,548	8,000	548	12,000
Insurance	89,914	107,336	(17,422)	161,000
IT services	66,869	40,000	26,869	60,000
LEA services	247,839	226,416	21,423	339,628
Materials and supplies	119,306	111,000	8,306	125,000
Other expense	20,416	12,000	8,416	18,000
Professional services	70,238	47,336	22,902	71,000
Repair and maintenance	94,526	65,000	29,526	97,500
Textbooks	75,682	68,000	7,682	68,000
Transportation	36,917	40,444	(3,527)	56,000
Travel	17,528	10,000	7,528	10,000
Utilities	127,339	143,602	(16,263)	194,584
Total Expenses	4,499,891	4,779,235	(279,344)	7,366,605
CHANGE IN NET ASSETS	4,868	94,165	\$ (89,297)	\$ -
Net Assets				
Beginning of this fiscal year	\$ 4,923,735	\$ 4,923,735	\$ -	\$ -
END OF THIS PERIOD	\$ 4,928,603	\$ 5,017,900	\$ (89,297)	\$ -

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.



Hynes Charter School Corporation
Statement of Cash Flows
For the Eight Months Ended February 28, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 4,868
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	2,586
Changes in operating assets:	
Grants and other receivables	212,800
Prepaid expenses	11,779
Changes in operating liabilities:	
Accounts payable	9,928
Accrued payroll liabilities	(39,100)
Net cash provided by (used in) operating activities	202,861

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

202,861

Cash and cash equivalents - Beginning of the year	5,005,089
CASH AND CASH EQUIVALENTS - End of this period	\$ 5,207,950

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.



Hynes Charter School Corporation

March 19, 2018

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached February, 2018 financial statements.

The Student Activity Fund is not included in the attached February, 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for the eight months ended February 28, 2018 include \$2,748 in legal expenses related to the start-up of the second Hynes campus at UNO.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached February, 2018 financial statements.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday April 30, 2018, 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miester
5. Financial Report – John Gaudry
6. HR Report

BOARD BUSINESS

1. Old business
2. New business
 - a) Approval of CEA for IT Services for 2018-19 school year
 - b) Approval of school food service for 2018-19 school year
 - c) Review the tax return and approval to submit
 - d) Approval of MOU with Nu Vision as third party vendor for Life Skills programs in 2018-19
 - e) Review the results from the proposals for summer maintenance and painting project
 - f) Reminder to file board of ethics disclosure statement before May 15



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

Monday, April 30, 2018

Draft of the Minutes from the Board of Directors Meeting of March 19, 2018 to be considered for approval:

The following Board members were present at the March 19, 2018 meeting: Alvin Meister, Barbara Richard, Helene Derbigny, Jan Janz , Kris Scalrono, Tim Ryan.

Meeting was called to order at 5:06pm by Barbara Richard

Roll call was conducted by Janet Gaudet

VOTE: To approve the agenda of March 19, 2018

Motion by Tim Ryan and second by Helene Derbigny. Board members, Alvin Meister, Barbara Richard, Helene Derbigny, Kris Scalrono, Jan Janz and Tim Ryan, voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

**VOTE: To dispense reading and approve the minutes of the previous Board meeting.
Motion by Tim Ryan and second by Jan Jenz. Board members, Alvin Meister, Barbara Richard, Helene Darbigny, Kris Scalrono, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.**

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE –

NONE

PRINCIPAL'S REPORT

(see attached report)

Sofia Giarrusso was selected as the 5th grade Regional Student of the Year and will now compete against six other students for the state title.

Lydla Austin and Alexis Martin were chosen by their colleagues as Teachers of the Year for the 2019 TOY program sponsored by the state.

Dawn Lobell was selected as an Orleans Parish recipient for the Delta Chapter of the American Petroleum Institute (API) teacher award.

Brittany Smith was listed in City Business as a "One to Watch" in education.

Third quarter report cards are being issued on March 20, 2018.

Student enrollment targets have been set for next year. We are currently waiting for the match to take place. We expect to receive our initial match list in early April.

The 2018-2019 school year calendar will be released very soon.

NSNO and Hynes have partnered on several projects:

- Application for Instructional Quality Initiative to access State grant money to participate in the New Leaders for New Schools consultant work in 2018-2019 to advance instructional quality across all levels of leadership.
- Bellwether Readiness to Grow (RTG) program to assess 9 key areas of our school.

The Hynes French Immersion program certification documents have been submitted to the Louisiana Department of Education for Certification for World Languages. The staff is preparing for FrancoFest which is this week and culminates on Friday.

The OPSB completed their annual visit and review of Hynes. There are no recommended changes.

Active shooter training for staff is scheduled for May 21st. Meanwhile, the NOPD SWAT officers commended our Administration for taking so many precautions to protect our students and staff. The officers conducted a site visit and safety walk-through to review our practices and plan for the simulation. Magnetic hardware was installed to both main entrances to control visitor access to campus.

The landscape maintenance is up for approval at tonight's meeting.

Administration is seeking a full review of our insurance portfolio in the event that there could be a substantial cost savings or possible exposures.

Replication documents were submitted. They will be resubmitted in November 2018.

The steering committee has met with the following people to get input and solicit their support:

- a) Hynes Faculty and Staff
- b) Representative Stephanie Hilferty
- c) Superintendent John White
- d) NSNO
- e) Charter School Growth Fund
- f) UNO Faculty in Math and Science education
- g) KidSmart coordinators for arts integration and STEM

Next steps:

Meet with the UNO committee to make a plan of action for location, funding for a new building, and other operation aspects.

A meeting is also set up with the Louisiana Charter School Association.

We are awaiting the Bellwether RTG report. The official visit took place last Monday.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

The financial report was presented and included the actual to budget comparison for the month of February 2018.
(see report)

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

The Board:

VOTE:

Accept the proposal for landscape maintenance from Pfefferle Lawns paid on a monthly basis.

\$1,000 per month for bed maintenance with the option to do all landscaping, for a fee of \$2300 per month.

Motion to sign the contract for bed maintenance starting immediately and full maintenance starting upon termination of Hynes' current contract.

Motion by Tim Ryan and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairano, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and a motion to adjourn was duly made by Tim Ryan and second by Helene Derbigny at 5:55pm. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairano, Jan Janz and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

**Edward Hynes Charter School
Principal's Report April 30, 2018**

Students & Academic

1. The fourth quarter is nearly over and the final exams are scheduled.
2. The end of the year awards and closing programs are scheduled on May 16th and 17th.
3. NuVision Human Services has been providing Life Skills lessons and has offered a Memorandum of Agreement to offer for the 2018-19 school year.
4. This year's summer Camp is being offered from May 28-June 8, 2018. Mrs. Lobell and Mrs. Smith are coordinating the program. The office staff and administrative team will also be on site.
5. Week one of state testing is completed. We are currently assessing 3rd and 4th graders.

Faculty, Staff, and Administration

1. The Leading for Success summer retreat is scheduled for July 29-August 1. The cost is being covered by donations.
2. We are finalizing the staffing roster for next year and offer letters will soon be prepared for the 2018-19 staff roster.
3. New Schools New Orleans (NSNO) and Hynes have partnered on several projects:
 - o Application for Instructional Quality Initiative to access state grant money to participate in the New Leaders for New Schools consultant work in 2018-19 to advance instructional quality across all levels of leadership. We are awaiting notification.
 - o Bellwether Readiness to Grow (RTG) program has been completed.

Family and Community Involvement

1. The PTO will be hosting their final meeting of the year tomorrow and will elect new officers.
2. The PTO is hosting a Mother/Son Bingo Bash on Thursday, May 17th.

Operations and Facilities

1. Fire and intruder drills are scheduled prior to the end of the school year. A PBiS Assembly on school safety was conducted on Friday, April 27th with grades 6-8.
2. Administration is seeking a full review of our insurance portfolio in the event that there could be a substantial cost savings.
3. Administration has the renewal agreement for school food services.
4. Administration has been working to transition IT services for 2018-19 from OPSB to a Cooperative Endeavor Agreement with four other schools for IT services. The CEA has been drafted by an attorney from the GNO Collaborative.
5. Summer maintenance includes deep cleaning and painting.

Replication

1. We are working with UNO and OPSB to determine the best temporary sites and a plan for a permanent location.
2. Next steps: Proceed in phase II of the Charter School Growth Fund and follow-up with other philanthropic or public funding options.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

April 30, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying March, 2018 financial statements (Statement of Financial Position, Statement of Activities, Statement of Cash Flows and Selected Information) for Hynes Charter School Corporation In my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of March 31, 2018

<u>ASSETS</u>		
<u>Current Assets</u>		
Cash and cash equivalents		\$ 5,357,971
Grants and other receivables:		
OPSB / LADOE	\$ 95,294	
Husky Care	12,828	
Other Receivables	<u>3,054</u>	
Total grants and other receivables		111,176
Prepaid expenses		116,417
Total Current Assets		<u>5,585,564</u>
<u>Other Assets</u>		
Deposits		<u>10,000</u>
Total Other Assets		10,000
<u>Fixed Assets</u>		
Leasehold improvements	\$ 7,530	
Equipment	<u>24,093</u>	
Total Fixed Assets		31,623
Accumulated depreciation		<u>(20,479)</u>
Total Fixed Assets, net		11,143
TOTAL ASSETS		<u>\$ 5,606,707</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>Current Liabilities</u>		
Accounts payable OPSB	\$ 143,249	
Other Accounts payable	12,447	
Accrued payroll liabilities	<u>484,644</u>	
Total Current Liabilities		\$ 640,339
<u>Net Assets</u>		
Net assets, beginning of this fiscal year	4,923,735	
Current year increase (decrease) in net assets	<u>42,632</u>	
Net Assets, end of this period		4,966,368
TOTAL LIABILITIES AND NET ASSETS		<u>\$ 5,606,707</u>

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

<u>For the Nine Months Ended March 31, 2018</u>				<u>Annual Budget</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	
<u>Revenues and Other Support</u>				
MFP	\$ 4,807,134	\$ 5,236,065	\$ (428,931)	\$ 6,981,420
Deferred revenue	146,476	-	146,476	-
NCLB	92,631	112,992	(20,361)	225,985
Donations	6,592	29,997	(23,405)	40,000
Other income	<u>133,216</u>	<u>89,397</u>	<u>43,819</u>	<u>119,200</u>
Total Revenues and Other Support	<u>5,186,049</u>	<u>5,468,451</u>	<u>(282,402)</u>	<u>7,366,605</u>
<u>Expenses</u>				
Salaries	2,912,125	3,174,522	(262,397)	4,234,814
Benefits	1,077,178	1,285,682	(208,503)	1,715,100
Child nutrition	8,638	7,770	868	10,350
Depreciation expense	2,871	2,574	297	3,429
Disposal services	5,571	5,400	171	7,200
Donations expense	-	-	-	150,000
Dues and fees	23,188	24,750	(1,562)	33,000
Equipment rental	9,166	8,000	166	12,000
Insurance	101,605	120,753	(19,148)	161,000
IT services	75,274	45,000	30,274	60,000
LEA services	278,822	254,718	24,104	339,628
Materials and supplies	145,137	114,500	30,637	125,000
Other expense	25,530	13,500	12,030	18,000
Professional services	86,183	53,253	32,930	71,000
Repair and maintenance	113,927	73,125	40,802	97,500
Textbooks	75,682	68,000	7,682	68,000
Transportation	41,162	46,667	(5,504)	56,000
Travel	19,442	10,000	9,442	10,000
Utilities	<u>141,914</u>	<u>156,055</u>	<u>(14,141)</u>	<u>194,584</u>
Total Expenses	<u>5,143,417</u>	<u>5,465,268</u>	<u>(321,852)</u>	<u>7,366,605</u>
CHANGE IN NET ASSETS	<u>42,632</u>	<u>3,183</u>	<u>\$ 39,449</u>	<u>\$ -</u>
<u>Net Assets</u>				
Beginning of this fiscal year	4,923,735	4,923,735	-	-
END OF THIS PERIOD	<u>\$ 4,966,368</u>	<u>\$ 4,926,918</u>	<u>\$ 39,449</u>	<u>\$ -</u>

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Nine Months Ended March 31, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 42,632
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	2,871
Changes in operating assets:	
Grants and other receivables	250,177
Prepaid expenses	6,557
Changes in operating liabilities:	
Accounts payable	37,135
Accrued payroll liabilities	13,510
Net cash provided by (used in) operating activities	352,682

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

352,682

Cash and cash equivalents - Beginning of the year
CASH AND CASH EQUIVALENTS - End of this period

5,005,089

\$ 5,357,971

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

April 30, 2018

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached March, 2018 financial statements (Statement of Financial Position, Statement of Activities and Statement of Cash Flows).

The Student Activity Fund is not included in the attached March, 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for the nine months ended March 31, 2018 include \$4,031 in legal expenses related to the start-up of the second Hynes campus at the University of New Orleans.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached March, 2018 financial statements.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

April 30, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying Preliminary Budget for year ending June 30, 2019 for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared this Preliminary Budget in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School
Budget
Statement of Activities
For the Year Ending June 30, 2019

<u>Revenues and Other Support</u>	
MFP	\$ 6,556,221
NCLB	178,708
Donations	80,000
Other income	154,257
Student activity revenues	<u>340,000</u>
Total Revenues and Other Support	<u>\$ 7,309,185</u>

<u>Expenses</u>	
Salaries	4,275,279
Benefits	1,605,979
Child nutrition	10,725
Depreciation expense	3,429
Disposal services	7,560
Donations	20,000
Dues and fees	34,897
Equipment rental	11,004
Insurance	136,711
IT services	98,474
LEA (2% administrative fee)	131,124
LEA (additional services)	295,030
Materials and supplies	180,000
Other expense	30,000
Professional services	76,950
Repair and maintenance	164,000
Textbooks	76,000
Transportation	56,000
Travel	10,000
Utilities	185,000
Student activity expenses	<u>340,000</u>
Total Expenses	<u>7,728,163</u>

Change in Net Assets	<u>\$ (418,977)</u>
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The accompanying letter from the Hynes Chief Financial Officer is an integral part of this Budget report.

HYNES CHARTER SCHOOL CORPORATION
BUDGET HEARING

**Monday June 4, 2018, 4:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Opportunity for Public Comment**

BOARD BUSINESS

- 1. Review proposed Budget for 2018-2019 school year.**

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday June 4, 2018, 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – Ken Ducote
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miester
5. Financial Report – John Gaudry
6. HR Report

BOARD BUSINESS

1. Old business
2. New business
 - a) Review and approve group insurance renewals by A.J. Gallagher
 - b) Review and approve 2018-19 insurance renewals by Gillis Ellis and Baker
 - c) Approval of the FY 2019 Budget
 - d) Review of FY 2018 financial statements approval of possible revision
 - e) Close nominations and elect new board members for the 2018-19 school year
 - f) Approval of the OPSB 2018-19 Local Education Agency (LEA) Agreement
 - g) Review of and approval of the fencing project at \$16,200 to be funded by a donation

Completed
by Janet
given to EB
on May 4th



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

Monday, May 4, 2018

**Draft of the Minutes from the Board of Directors Meeting of April 30, 2018 to be
considered for approval:**

The following Board members were present at the April 30, 2018 meeting: Alvin Miester, Barbara Richard, Helene Derbigny, Jan Janz , Kris Scairono, Tim Ryan and Cassandra Youmans.

Meeting was called to order at 5:00pm by Board President, Alvin Miester

Roll call was conducted by Janet Gaudet

VOTE: To approve the agenda of April 30, 2018

Motion by Barbara Richards and second by Jan Janz. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan, voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.
Motion by Barbara Richard and second by Jan Janz. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jen Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE – Ken Ducote

Summer projects –

Painting – The cost will be less than \$150,000 but will need bids. 14 contractors were invited to bid on the project. On April 20, 2018 a mandatory walk thru was conducted with 4 contractors.

Crescent Commercial submitted a proper bid for \$38,400 for phase 1, Phase 2 for \$21,400 and Phase 3 for \$15,400. No class rooms will be painted.

Ken Ducote's recommendation to the Board is to select Crescent Commercial.

PRINCIPAL'S REPORT

(see attached report)

The end of the year awards and closing programs are scheduled on May 16th and 17th.

NuVision Human Services has been providing Life Skills lessons and has offered a Memorandum of Agreement to offer for the 2018-2019 school year.

The year's summer camp is being offered from May 28-June 8, 2018. Mrs. Lobell and Mrs. Smith are coordinating the program. The office staff and administrative team will also be on site.

The Leading for Success summer retreat is scheduled for July 29-August 1, 2018. The cost is being covered by donations.

Hynes is finalizing the staffing roster for next year and offer letters will soon be prepared for the 2018-2019 staff roster.

NSNO and Hynes have partnered on several projects:

- Application for Instructional Quality Initiative to access State grant money to participate in the New Leaders for New Schools consultant work in 2018-2019 to advance instructional quality across all levels of leadership. We are awaiting notification.
- Bellwether Readiness to Grow (RTG) program has been completed.

The PTO is hosting a Mother/Son bingo bash on Thursday, May 17th.

Fire and intruder drills are scheduled prior to the end of the school year. A PBiS Assembly on school safety was conducted on Friday, April 27th with grades 6-8.

Administration has the renewal agreement for school food services.

Administration has been working to transition IT services for 2018-2019 from OPSB to a Cooperative Endeavor Agreement with four other school for IT services. The CEA has been drafted by an attorney from the GNO Collaborative.

Hynes is working with UNO and OPSB to determine the best temporary sites and a plan for a permanent location.

Next steps: Proceed in Phase II of the Charter School Growth Fund and follow-up with other philanthropic or public funding options.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

The financial report was presented and included the actual to budget comparison for the month of March 2018.
(see report)

The audit will begin August 15, 2018.

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

The Board –

VOTE: Approval of CEA for IT Services for 2018-2019 school year. Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

VOTE: Approval of school food service for 2018-2019 school year. Motion by Jan Janz and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

VOTE: Review the tax return and approval to submit. Motion by Cassandra Youmans and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

VOTE: Approval of MOU with NuVision as third party vendor for Life Skills programs in 2018-2019. Motion by Tim Ryan and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

Motion to amend the agenda to approve item (e). A roll call vote was done to approve the amendment.

VOTE: Approval to accept the submitted proposals for the summer maintenance and painting project. Motion by Barbara Richard and second by Jan Janz. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and a motion to adjourn was duly made by Helene Derbigny and second by Jan Janz at 6:05pm. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz, Cassandra Youmans and Tim Ryan voted to approve. No nays; vote was unanimous, motion passed.

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Friday, July 6, 2018 at 8:30AM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update – none
3. Principal's Report ~ Michelle Douglas- none
4. Legal Report – Alvin Miester- none
5. Financial Report – John Gaudry- none
6. HR Report- none

BOARD BUSINESS

1. Old business
2. New business
 - a) Power Milers Track Club request to rent Hynes Charter School Argonne Blvd parking lot for the start and end of their annual road race, Saturday, July 28, 2018, from 5-9PM.
3. Adjournment

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday, August 6, 2018 at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. June 4, 2018 – Budget Hearing
 - b. June 4, 2018 – Board Meeting
 - c. July 6, 2018 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update
3. Principal's Report – Michelle Douglas
4. Legal Report – Alvin Miester – discussion of the vision for replication
5. Financial Report – John Gaudry – discussion of comparative financial statements
6. HR Report

BOARD BUSINESS

1. Old Business
 - a. Review and approve group insurance renewals from A.J. Gallagher.
2. New Business
 - a. Review and approve the establishment of "Friends of Hynes" (FOH).
 - b. Approve the action of FOH signing a letter of intent with the University of New Orleans (UNO), pursuing a long-term lease and the construction of a facility to house a replication.
 - c. Review and approve the audit contract with CRI for fiscal year 2018.
 - d. Review and approve the Legislative Compliance Questionnaire.
 - e. Approve the engagement with Bellwether consulting to complete Phase I of a strategic plan.
 - f. Authorize Board Chair to sign the OPSB "Board Governance Assurance Form".
 - g. Review and approve the 2018-2019 Student Handbook modifications.
3. Adjournment



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

JUNE 4, 2018 BUDGET MEETING

Draft of the Minutes from the Board of Directors Budget Meeting of June 4, 2018 to be considered for approval:

The following Board members were present at the June 4, 2018 Budget meeting: Alvin Miester, Barbara Richard, Helene Derbigny, Jan Janz and Kris Scalrono. Meeting was called to order at 4:20pm by Board President, Alvin Meister

Roll call was conducted by Janet Gaudet

John Gaudry presented the Preliminary Budget for year ending June 20, 2019 for Hynes Charter School Corporation.

The Board was advised that the MFP monies may end up being lower than projected.

There being no further business and a motion to adjourn was duly made by Barbara Richard and second by Helene Derbigny at 4:55pm. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scalrono and Jan Janz voted to approve. No nays; vote was unanimous, motion passed.



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

June 4, 2018

Draft of the Minutes from the Board of Directors Meeting of June 4, 2018 to be considered for approval:

The following Board members were present at the June 4, 2018 meeting: Alvin Miester, Barbara Richard, Helene Derbigny, Jan Janz , Kris Scairono and Cassandra Youmans.

Meeting was called to order at 5:00pm by Board President, Alvin Meister

Roll call was conducted by Janet Gaudet

VOTE: To approve the agenda of June 4, 2018

Motion by Barbara Richards and second by Cassandra Youmans. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

MINUTES OF PREVIOUS MEETING

The Board:

VOTE: To dispense reading and approve the minutes of the previous Board meeting.
Motion by Barbara Richard and second by Cassandra Youmans. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

PUBLIC COMMENT

Does any member of the public have any comments or questions?

NONE

FACILITIES UPDATE -

NONE

PRINCIPAL'S REPORT

(see attached report)

The administrative team is looking forward to receiving student state test results later this month.

The school year closed nicely with many celebrations including 91% of students being eligible for the PBIS reward. Report cards were mailed last week.

Students in grades 3-7 completed the Olweus bully prevention survey which is used to inform our duty coverage, potential hot spots and be generally proactive as it related to social-emotional health of our student body. Fifth and eighth graders also completed the AdvancedED student survey. We currently await the results.

Forty four students have enrolled in the summer enrichment camp and campers have practiced evacuation drills required for the month.

The school is fully staffed for 2018-2019 school year and Hynes is fully enrolled as well.

Hynes has successfully completed the close out for all COMPASS evaluations.

Faculty and staff have completed their online ethics training, Heads-Up Concussion Protocol training.

OPSB, Hynes and the Touchstone Center are planning to pilot a model of professional development to enhance educators' ability to use and understand common practices of applied behavior analysis (ABA).

Our athletic director applied for the “Riding for Focus” grant from the Specialized Foundation. Hynes was one of 37 schools across the country to be selected to pilot this bike riding program. The grant was announced last week. She will receive implementation training in California and a fleet of bikes.

Teachers and staff continue their professional learning into the summer. Several attended the LDOE Teacher Leader Summit last week; ten will attend the Great Minds Eureka training in late June. Two will attend the Unbound Ed Institute in July and four will attend the Success for All New Leaders Institute.

The PTO and Hynes administrators met to plan activities and events for the 2018-2019 school year.

Hynes was awarded \$32,000 as part of our IQI request.

The IT cooperative endeavor agreement and planning for our transition are well underway.

The painting contract was signed and a notice to proceed was given to the contractor. The painting will begin June 11, 2018. We would also like to have the fencing surrounding the courts installed at a cost of \$16,000.

LEGAL COMMITTEE REPORT

NONE

FINANCIAL REPORT – John Gaudry

(see report)

HR REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

a) Carrie Leaumont of A.J. Gallagher & Co. presented renewal options to the Board. Renewal is September 1, 2018.

As presented, there would be a savings of 1.6% on Health Insurance. There would be an increase of approximately 4% for dental.

There would be no change on the following coverages:

- Vision plan
- Life Insurance Plan
- Short Term Disability Plan
- Long Term Disability Plan

The Board requested that Ms. Leaumont check the market to make sure these are the best plans. Any changes would be presented at the August meeting and voted on.

b) Additional insurance renewals was presented by Gillis, Ellis , Baker. The agent indicated that the United Educators policy would be the best option. The renewal is due July 1, 2018.

The Board discussed if the "Active Shooter" coverage was necessary. The Board decided it was best to have the coverage.

The Board –

VOTE: Motion to proceed with the renewal of existing line of insurance coverages with the exception that the existing Crime Policy would be replaced with Travelers and add Active Shooter policy, written by Lloyds of London, as set forth in the Gillis Ellis Baker proposal.

Motion by Barbara Richard and second by Cassandra Youmans. Board members, Alvin Meister, Barbara Richard, Helene Derbigny, Kris Scairone, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

c) Approval of the FY 2019 Budget.

Proposed budget was submitted at the Budget Meeting.

The Board –

VOTE: Motion to approve the FY 2019 budget as submittad.

Motion by Barbara Richard and second by Kris Scairono. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

d) Review of tha FY 2018 financial statements approval of possible revision.

The Board-

VOTE: Motion that the revision is to increase the budget for 2017-2018 to add \$165,000 from the Corporation net assets.

Motion by Helene Derbigny and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

e) Close nominations for new Board member.

The Board –

VOTE: Motion to close the nominations and re-elect existing Board Members for one year.

Motion by Jan Janz and second by Helene Derbigny. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vota was unanimous, motion passed.

f) LEA Agreement

The Board –

VOTE: Motion to stay with the OPSB 2018-2019 LEA program.

Motion by Jan Janz and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

g) Review and approval of the fencing project.

The Board-

VOTE: Motion to approve fencing project to be funded by a donation.

Motion by Jan Janz and second by Barbara Richard. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

h) Tennis Courts

The Board –

VOTE: Motion to give the Principal authorization to approve the cement contract around the tennis courts, provided the project is funded by donations.

Motion by Barbara Richard and second by Kris Scairono. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.

There being no further business and a motion to adjourn was duly made by Jan Janz and second by Barbara Richards at 6:24pm. Board members, Alvin Miester, Barbara Richard, Helene Derbigny, Kris Scairono, Jan Janz and Cassandra Youmans voted to approve. No nays; vote was unanimous, motion passed.



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Friday, July 6, 2018**

Board Members Present: Alvin C. Miester III, Jane Janz, Kris Scairono, Helene Berbigny

Board Members Absent: Barbara Richard, Timothy Ryan, Cassandra Youmans

Others Present: Ken Ducote, Michelle Douglas, Shawn Persick, Ann Kramer, Elizabeth Bagert
Alvin C. Miester III, Board President, called the meeting to order at 8:39 am and proceeded with the agenda.

1. **Approval of agenda.** Jan Janz made a motion to approve the July 6, 2018 meeting agenda. Helene Berbigny seconded the motion. With no public comment, the motion carries by a unanimous vote of board members present.
2. **Public comment.** None.
3. **Facilities update.** None.
4. **Principal's report.** None.
5. **Legal committee report.** None.
6. **Financial report.** None.
7. **HR report.** None.
8. **Old business.** None.

9. New business. Jan Janz made a motion to approve the Power Milers Track Club's request to rent Hynes Charter School's Argonne Blvd. parking lot for the start and end of their annual road race, Saturday, July 28, 2018, from 5:00 pm – 9:00 pm. Kris Scairono seconded the motion. With no public comment, the motion carries by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Helene Derbigny, seconded by Kris Scairono and passed unanimously by a vote of board members present. The meeting concluded at 8:43 am.

Edward Hynes Charter School
Principal's Report August 6, 2018

Students & Academic

1. The LEAP 2025 results indicate that Hynes increased the number of students achieving Mastery or Advanced by 4%. Advanced and Mastery make up the category "STRONG".

ELA	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8
Advanced	13%	16%	9%	13%	44%	19%
Mastery	70%	52%	57%	47%	38%	56%
Basic	13%	19%	29%	33%	13%	15%
App Basic	4%	8%	6%	7%	4%	8%
Unsatisfactory	0%	5%	0%	0%	1%	2%

Math	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8 EOC
Advanced	20%	12%	9%	5%	6%	8%
Mastery	48%	44%	41%	40%	58%	33%
Basic	28%	20%	36%	36%	22%	18%
App Basic	3%	21%	13%	16%	10%	31%
Unsatisfactory	1%	3%	1%	3%	3%	10%

SS	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8
Advanced	22%	8%	9%	11%	40%	15%
Mastery	25%	33%	34%	45%	29%	46%
Basic	23%	32%	36%	25%	19%	23%
App Basic	20%	17%	16%	13%	8%	10%
Unsatisfactory	10%	9%	6%	5%	4%	6%

2. Formative data, summative data, and affective data were analyzed at our Leading for Success (L4S) summer summit in Point Clear, AL. The main work this school year will be to implement the Eureka math curriculum with fidelity, coaching, planning assistance, and deep monitoring. The New Teacher Project (TNTP) will assist us with this work. This work is funded by the NSNO's IQI grant (75%) and by Hynes (25%). We will use Core Knowledge Language Arts (CKLA) skills strand for LA and continue to use Achieve 3000 and SFA.
3. Formal school-wide goals will be developed during the initial phases of our work. They will be developed using the Growth to Mastery scores and with the assistance of TNTP consultants.

Faculty, Staff, and Administration

1. The school is fully staffed and ready to open. We anticipate a few shifts in assignments once the year begins and we have planned for that.
2. Safety trainings, active shooter, mandated reporting, and universal precautions are all scheduled for Thursday, August 9th. On August 18th, we will host a six hour First Aid, CPR, AED training. We will purchase one or two AEDs to place in the school.
3. Job-embedded professional development will take place weekly during PLC meetings and after school twice per month. This is time set aside to implement the Louisiana Student Standards (LSS) and the major shifts in ELA and Math content.

Family and Community Involvement

1. The PTO will host their Back-to-School BBQ on Friday, September 7th from 4-7PM. (See attached calendar of events.)
2. NSNO has given us notice that we will receive a grant to assist with our replication efforts.
3. The 2018-19 Family & School Handbook will be copied and distributed on the first day of school.

Operations and Facilities

1. The migration to the new network and email system went well. Now we are in the process of affiliating all devices to the new wireless network.
2. The summer painting is complete. The fencing project is underway.
3. The facilities staff will receive nine, 1-hour sessions on safety topics ranging from proper lifting to handling chemicals. These are provided free of charge from Gillis, Ellis, and Baker (GEB) and are scheduled throughout the first semester.

Replication

1. We have received information from OPSB on the replication process.
2. Review Bellwether Phase I of engagement.



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

August 6, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying May, 2018 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information) for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of May 31, 2018

ASSETS

Current Assets

Cash and cash equivalents	\$ 5,233,798
Grants and other receivables:	
OPSB / LADOE	\$ 160,986
Husky Care	42,960
Other Receivables	<u>46,008</u>
Total grants and other receivables	249,954
Prepaid expenses	96,018
Total Current Assets	5,579,770
<u>Other Assets</u>	
Deposits	<u>10,000</u>
Total Other Assets	10,000
<u>Fixed Assets</u>	
Leasehold improvements	\$ 7,530
Equipment	24,093
Total Fixed Assets	31,623
Accumulated depreciation	<u>(21,051)</u>
Total Fixed Assets, net	10,572
TOTAL ASSETS	\$ 5,600,342

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 183,984
Other Accounts payable	29,133
Accrued payroll liabilities	<u>591,888</u>
Total Current Liabilities	\$ 805,005

Net Assets

Net assets, beginning of this fiscal year	4,923,735
Current year increase (decrease) in net assets	<u>(128,399)</u>
Net Assets, end of this period	4,795,337
TOTAL LIABILITIES AND NET ASSETS	\$ 5,600,342

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

	For the Eleven Months Ended May 31, 2018			Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 5,943,156	\$ 6,399,635	\$ (456,479)	\$ 6,981,420
NCLB	177,730	169,488	8,242	225,985
Donations	9,900	36,663	(26,763)	40,000
Other income	166,672	109,263	57,409	119,200
Total Revenues and Other Support	6,297,458	6,715,049	(417,591)	7,366,605
Expenses				
Salaries	3,663,136	4,022,814	(359,678)	4,234,814
Benefits	1,356,567	1,629,240	(272,673)	1,715,100
Child nutrition	10,365	9,842	523	10,350
Depreciation expense	3,443	3,146	297	3,429
Disposal services	6,825	6,600	225	7,200
Donations expense		150,000	(150,000)	150,000
Dues and fees	28,992	30,250	(1,258)	33,000
Equipment rental	9,863	11,000	(1,137)	12,000
Insurance	124,989	147,587	(22,598)	161,000
IT services	90,764	55,000	35,764	60,000
LEA services	339,200	311,322	27,878	339,628
Materials and supplies	185,028	121,500	63,528	125,000
Other expense	27,813	16,500	11,313	18,000
Professional services	103,007	65,087	37,920	71,000
Repair and maintenance	139,308	89,375	49,933	97,500
Textbooks	75,682	68,000	7,682	68,000
Transportation	52,193	56,000	(3,807)	56,000
Travel	30,385	10,000	20,385	10,000
Utilities	178,297	181,156	(2,859)	194,584
Total Expenses	6,425,857	6,984,419	(558,562)	7,366,605
CHANGE IN NET ASSETS	(128,399)	(269,370)	\$ 140,971	\$ -
Net Assets				
Beginning of this fiscal year	\$ 4,923,735	\$ 4,923,735		
END OF THIS PERIOD	\$ 4,795,337	\$ 4,654,365		

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Eleven Months Ended May 31, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ (128,399)
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	3,443
Changes in operating assets:	
Grants and other receivables	111,399
Prepaid expenses	26,956
Changes in operating liabilities:	
Accounts payable	94,556
Accrued payroll liabilities	120,754
Net cash provided by (used in) operating activities	228,709

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS **228,709**

Cash and cash equivalents - Beginning of the year	5,005,089
CASH AND CASH EQUIVALENTS - End of this period	\$ 5,233,798

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an Integral part of these financial statements.

Hynes Charter School Corporation

August 6, 2018

Selected Information - Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached May, 2018 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Fund is not included in the attached May, 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for the eleven months ended May 31, 2018 include \$4,165 in legal expenses related to the start-up of the second Hynes campus at the University of New Orleans.

The Net Assets for the period ending May 31, 2018 include \$14,785 of restricted funds related to the Project Lead the Way (PLTW) grant.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached May, 2018 financial statements.



Edward Hynes Charter School

Board Meeting

Agenda

December 10, 2018

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday, December 10, 2018 at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. October 29, 2018 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. Facilities update
3. Principal's Report
4. Legal Report
5. Financial Report
 - a. Discussion of comparative financial statements
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business
3. Adjournment



**Edward Hynes Charter School
Board Meeting
Minutes**

October 29, 2018



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Monday, October 29, 2018**

Board Members Present: Jan Janz, Alvin C. Miester III, Barbara Richard, Timothy Ryan, Kris Scairono, Cassandra Youmans

Board Members Absent: Helene Derbigny

Others Present: Elizabeth Bagert, Michelle Douglas, John Gaudry, Lee Reid, Veronica Temple

Alvin C. Miester III, Board President, called the meeting to order at 5:21 pm and proceeded with the agenda.

1. **Approval of agenda.** Timothy Ryan made a motion to approve the October 29, 2018 meeting agenda. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Timothy Ryan made a motion to approve the August 6, 2018 and September 24, 2018 meeting minutes. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** None.
4. **Facilities update.** Michelle Douglas on behalf of Kenneth Ducote.
 - a. Provided an update to the envelope repairs currently out for bid by OPSB.
 - b. OPSB has engaged with Vanir Consulting Group for an outside opinion on repairs before accepting bid.

5. **Principal's report.** Michelle Douglas – see attachment.
6. **Legal committee report.** None.
7. **Financial report.**
 - a. Discussion of comparative financial statements – John Gaudry – See attachment.
 - i. August 2018 financial statements
8. **HR report.** None.
9. **Old business.**
 - a. Status update on Friends of Hynes
 - i. First board meeting was held to vote on the following:
 1. Slate of officers
 2. Articles
 3. Bi-laws
 - ii. Next steps for Friends of Hynes:
 1. File with Secretary of State
 2. Prepare application with IRS
 3. Acquire a building to house Hynes at UNO (replication school)
 4. Find a contract manager
10. **New business.**
 - a. Discussion of 2019 – 2020 Replication
 - i. Currently looking for a building to house Hynes at UNO
 - ii. Lee Reid explained agreement with EnrollNOLA, which would allow preference for a full time employee of UNO, for their children to attend Hynes at UNO.
 - iii. Need to define a "full time" employee
 - iv. Financial Model:
 1. 401K vs. TRSL
 2. Leaning toward TRSL for continuity
 - b. Cassandra Youmans made a motion to replicate Hynes Charter School with three kindergarten classes, In 2019, to go into OneApp, pending a location, and authorizing Principal/CEO to make final decision. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Cassandra Youmans, seconded by Jan Janz, and passed unanimously by a vote of board members present. The meeting concluded at 6:46 pm.



**Edward Hynes Charter School
Board Meeting
Reporting Documents
December 10, 2018**

Edward Hynes Charter School

Facilities Report

December 10, 2018

- 1. OPSB's Annual Building Inspection of Hynes - November 14, 2018**
- 2. OPSB engaged with a contractor to make building repairs**
- 3. Vanir Consulting Group – Building Report**
- 4. Building Service Contracts – Update**
 - a. Added service contract for kitchen refrigeration equipment**
 - b. Grease trap – F.O.G. compliance**
 - c. Termite contract – renewal**

**Edward Hynes Charter School
Principal's Report December 10, 2018**

Students & Academic

1. This year's goals are:

Reading Goal: By May 2019, 92% of students will read on or above level.

Language Goal: By May 2019, 75% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in ELA.

Science Goal: By May 2019, 43% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in Science.

Math Goal: By May 2019, 62% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in Math.

Social Studies Goal: By May 2019, 55% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in S.S.

2. Students in grades 3-8 completed their LEAP 360 interim tests. We are also administering our 2nd quarter reading assessments to measure student progress.
3. Winter break begins Friday, Dec. 21st. Students return on Monday, January 7th.

Faculty, Staff, and Administration

1. Faculty & Staff have two full days of professional learning on January 3rd and 4th. These days include active shooter training with NOPD, LDOE LEAP 360 training, and Eureka training.
2. The work with the New Teacher Project (TNTP) continues. During job-embedded professional development time, teachers meet in PLCs to conduct module overviews, plan, and take deep dives into instructional processes to yield positive student outcomes.
3. Congratulations to 3 more Hynes teachers who have successfully completed the SLC Alternative Certification Program and passed the PRAXIS for School Leaders Licensure. CEO was admitted to EO Louisiana.
4. Nine action plans will be developed and owned by staff members who are participating on the replication steering committee.
5. The first round of COMPASS evaluations will be 90% finished before the winter break. The remaining ones will be completed in early January.

Family and Community Involvement

1. The PTO reported a successful Soiree and hosted their second PTO meeting of the year.
2. The Men's Committee meets this Wednesday and they will play basketball afterwards in the gym.
3. The LCLA Holidays on Harrison is Wednesday. The Hynes Chorus will perform at 5:30PM.
4. The newly formed chapter of the National Junior Honor Society (NJHS) is currently conducting a food drive to benefit Second Harvest Food Bank.

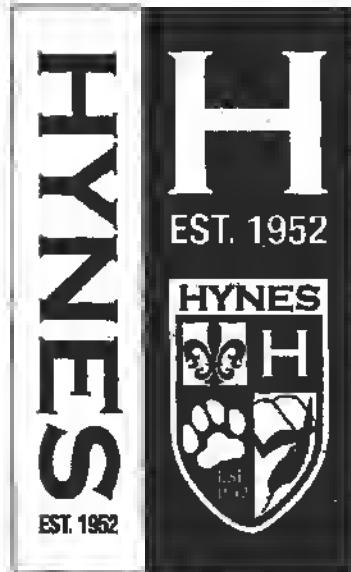
Operations and Facilities

1. Hynes completed the annual review from OSPB, grant visit from NSNO, and Child Find audit.
2. Our director of facilities will begin to regularly attend board meetings to give updates.
3. Enroll NOLA reports show an increasing demand for both of Hynes campuses since November 19th.
4. We will place Hynes banners on the street poles along our blocks of Harrison Avenue and Argonne Boulevard.

Replication

1. One App reports indicate that Hynes at UNO is a viable choice for applicants.
2. The strategic planning process is expected to be complete at the end of December.
3. Hynes will receive a grant from the CSGF to assist with the costs of replication and planning.

HYNES CHARTER SCHOOL



PRINTED BY: DODGE CITY SIGNS
DATE: 10/9/2018
TIME: 10:11 AM
JOB #: 15516
FILE #: 15516
CLIENT: HYNES CHARTER SCHOOL
DATE: 10/9/2018
NUMBER:
SALESPERSON:
SIGNAGE DETAILS:



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

December 10, 2018

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Ave.
New Orleans, Louisiana

I have prepared the accompanying October 2018 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information) for Hynes Charter School Corporation in my capacity as an employee of Hynes Charter School Corporation. I have not prepared these financial statements in my capacity as a Certified Public Accountant in the practice of public accounting.

Please let me know should you have any questions or comments.

Sincerely,

John M. Gaudry

John M. Gaudry
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of October 31, 2018

ASSETS

Current Assets

Cash and cash equivalents	\$ 4,943,613
Grants and other receivables:	
OPSB / LADOE	\$ 84,967
Other receivables	<u>30,238</u>
Total grants and other receivables	115,204
Prepaid expenses	165,191
Total Current Assets	5,224,009

Other Assets

Deposits	10,000
Assets to be Donated	<u>24,185</u>
Total Other Assets	34,185

Fixed Assets

Leasehold improvements	\$ 7,530
Equipment	<u>24,093</u>
Total Fixed Assets	31,623
Accumulated depreciation	<u>(22,479)</u>
Total Fixed Assets, net	9,143

TOTAL ASSETS

\$ 5,267,337

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 70,680
Other Accounts payable	15,583
Accrued payroll liabilities	<u>268,651</u>
Total Current Liabilities	\$ 354,914

Net Assets

Net assets, beginning of this fiscal year	4,438,901
Current year Increase (decrease) in net assets	<u>473,522</u>
Net Assets, end of this period	4,912,423

TOTAL LIABILITIES AND NET ASSETS

\$ 5,267,337

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

	For the Four Months Ended October 31, 2018			Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 2,074,572	\$ 2,180,691	\$ (106,119)	\$ 6,556,221
NCLB	36,300	-	36,300	178,708
Donations	102,375	28,668	75,707	80,000
Other Income	148,936	51,420	97,516	154,257
Total Revenues and Other Support	2,362,183	2,258,779	103,404	8,969,185
Expenses				
Salaries	905,735	1,046,179	(140,444)	4,192,869
Benefits	357,252	390,380	(33,128)	1,564,562
Child nutrition	2,680	2,680	-	10,725
Depreciation expense	1,143	1,144	(1)	3,429
Disposal services	3,239	2,520	719	7,560
Donations expense	-	-	-	20,000
Dues and fees	12,629	11,632	997	34,897
Equipment rental	5,048	3,668	1,380	11,004
Insurance	45,635	45,572	63	136,711
IT services	48,526	32,824	15,702	98,474
LEA services	79,895	141,957	(62,062)	426,154
Materials and supplies	83,163	71,111	12,051	160,000
Other expense	29,510	10,000	19,510	30,000
Professional services	36,235	25,652	10,583	76,950
Repair and maintenance	74,373	54,668	19,705	164,000
Textbooks	110,336	76,000	34,336	76,000
Transportation	15,114	15,556	(442)	56,000
Travel	16,001	3,332	12,669	10,000
Utilities	62,148	63,599	(1,451)	184,880
Total Expenses	1,888,661	1,998,473	(109,812)	7,264,216
CHANGE IN NET ASSETS	473,522	260,306	\$ 213,216	\$ (295,030)
Net Assets				
Beginning of this fiscal year	4,438,901	4,438,901	-	
END OF THIS PERIOD	\$ 4,812,423	\$ 4,699,207		

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Four Months Ended October 31, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 473,522
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	1,143
Changes in operating assets:	
Grants and other receivables	64,642
Prepaid expenses	(68,453)
Changes in operating liabilities:	
Accounts payable	(179,222)
Accrued payroll liabilities	(213,907)
Net cash provided by (used in) operating activities	77,725

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated	(24,185)
--------------------------------------	----------

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

53,540

Cash and cash equivalents - Beginning of the year	4,890,073
CASH AND CASH EQUIVALENTS - End of this period	\$ 4,943,613

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

Selected Information

December 10, 2018

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached October 2018 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Fund is not included in the attached October 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for the four months ended October 31, 2018 include \$2,159 in legal expenses related to the start-up of the second Hynes campus at the University of New Orleans.

The Net Assets for the period ended October 31, 2018 include \$10,611 of restricted funds related to the Project Lead the Way (PLTW) grant.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached October 2018 financial statements.



Edward Hynes Charter School

Board Meeting

Agenda

January 14, 2019

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday, January 14, 2019 at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. December 12, 2018 – Board Meeting

STANDING ITEMS

1. Opportunity for public comment
2. Facilities Update
3. Principal's Report
4. Legal Report
5. Financial Report
 - a. Discussion of comparative financial statements
 - b. Authorize the donation of the fence around the tennis court in the amount of \$24,185.00 to Orleans Parish School Board (OPSB)
6. HR Report
7. Friends of Hynes Report

BOARD BUSINESS

1. Old business
2. New business
 - a. Review Friends of Hynes Contract of Lease with the University of New Orleans
 - b. Review and authorize action for Hynes Charter School Corporation to sign the Memorandum of Understanding (MOU) with the University of New Orleans in its final form
3. Adjournment



Edward Hynes Charter School

Board Meeting

Minutes

December 10, 2018



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Monday, December 10, 2018**

Board Members Present: Helene Derbigny, Jan Janz, Alvin C. Miester III, Barbara Richard, Timothy Ryan, Kris Scairono

Board Members Absent: Cassandra Youmans

Others Present: Elizabeth Bagert, Michelle Douglas, John Gaudry, Leon Mathes, Lee Reid, Veronica Temple, Mike Townsend

Alvin C. Miester III, Board President, called the meeting to order at 5:15 pm and proceeded with the agenda.

1. **Approval of agenda.** Timothy Ryan made a motion to modify the December 12, 2018 meeting agenda. Barbara Richard seconded the motion. With no public comment, the motion carried unanimous vote of board members present.
 - a. Add new business – Discussion and approval of Charter School Growth Fund
 - b. Add Friends of Hynes report – standing item number 2, following public comment
2. **Approval of minutes.** Jan Janz made a motion to approve the October 29, 2018 meeting minutes. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.** None.
4. **Friends of Hynes Report.** Lee Reid.

- a. Provided a status update on the nonprofit, Friends of Hynes (FOH)
 - i. Articles have been filed
 - ii. 501c3 to be filed
 - iii. Process with IRS may take 6 – 8 months
 - iv. Insurance to be procured
 - v. FOH in continued conversation with UNO regarding new campus location
 - vi. Agreement documents with UNO to be drafted
 - vii. Percentage of UNO employee/student preference for enrollment was discussed

5. Facilities update. Mike Townsend – see attachment.

- a. Provided an update on annual building inspection
 - i. Non critical items
- b. Provided an update on service contracts

6. Principal's report. Michelle Douglas – see attachment.

7. Legal committee report. None.

8. Financial report. John Gaudry – see attachment.

- a. Discussion of comparative financial statements
 - i. October 2018 financial statements

9. HR report. None.

10. Old business. None.

11. New business.

- a. Discussion and approval of Charter School Growth Fund
 - i. Tim Ryan made a motion to approve and authorize CEO to sign the grant award agreement of \$500,000. between Charter School Growth Fund and Hynes Charter School Corporation. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Kris Scairono, seconded by Helene Derbigny, and passed unanimously by a vote of board members present. The meeting concluded at 6:05 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

January 14, 2019

Edward Hynes Charter School

Facilities Report

January 14, 2019

1. Renewed grease trap permit – December 10, 2018
2. Siemens Quarterly – completed automatic maintenance – December 12, 2018
3. Completed holiday break cleaning – December 21, 2018
4. Hynes building repairs by OPSB In-progress
 - a. * Completed brick repairs – December 21, 2018
 - b. Rescheduled continuation of bathroom tile cleaning and seal work
 - c. * Completed concrete repairs listed on scope of work – December 25, 2018
 - d. Completed freezer conduit and controls repair from building from Building Defects report – January 7, 2019
 - e. Completed freezer mechanical repairs from Building Defects report
 - f. Quoted on refrigerator repairs from Building Defects report – January 11, 2019
5. Hynes provided feedback to OPSB on the VANiR report – January 14, 2019

* Some repairs above were completed per scope, but not completed in there entirety

6. Gym floor replacement by OPSB

**Edward Hynes Charter School
Principal's Report January 14, 2019**

Students & Academic

1. This year's goals are:

Reading Goal: By May 2019, 92% of students will read on or above level.

Language Goal: By May 2019, 75% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in ELA.

Science Goal: By May 2019, 43% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in Science.

Math Goal: By May 2019, 62% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in Math.

Social Studies Goal: By May 2019, 55% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in S.S.

2. Student report cards for the 2nd quarter will be distributed on January 16, 2019.

3. Data from the first semester is reviewed to plan for academic assistance or interventions, if needed.

Faculty, Staff, and Administration

1. Faculty & Staff participated in professional development and extended planning time on January 3rd and 4th. We completed an active shooter simulation with NOPD SWAT and EMS. We plan to follow up with further training on the use of tourniquets and an informational session with the PTO and Homeland Security professionals.
2. Professional development has been supported for two teachers trained as LDOE Lead Teachers, for three teachers trained as certified administrators, and two staff members who have returned to school for advanced degrees.
3. The work with the New Teacher Project (TNTP) continues. Based upon the interim results, we celebrated student growth in many areas and identified some strands of unfinished learning. With the support of the LDOE and TNTP, we had strategy sessions with small groups of teachers to set goals for the 3rd quarter.
4. Congratulations to Lisa Hood and Jessica Breaux who were selected as the 2020 Teachers of the Year for Hynes.
5. The Bellwether Strategic Plan is complete. Nine action plans will be developed and owned by staff members who are participating on the replication steering committee.
6. The COMPASS evaluations for the second semester are underway.
7. Two Hynes teachers will serve as adjunct teachers for UNO EDUC 2206 and EDCI 3440 held at Hynes.

Family and Community Involvement

1. Hynes will be recognized on Thursday night at the OPSB meeting as a "Top Gains" site.
2. The PTO is hosting a mother/son event on Friday night. A father/daughter event is February 9th.
3. The Pelicans Kids' Training Camp came to school last week. Third and fourth graders participated in athletic stations and had a great time.

Operations and Facilities

1. Hynes will participate in our annual workers' comp audit this week.
2. Enroll NOLA reports continue to show an increasing demand for both of Hynes campuses.

Replication

1. One App reports indicate that Hynes at UNO is a viable choice for applicants.
2. The strategic planning phase was completed in December. Now we continue our work to create individualized plans to codify processes.
3. Hynes received a grant from the CSGF to assist with the costs of replication and planning.

ORLEANS PARISH SCHOOL BOARD

Superintendent | Henderson Lewis, Jr., Ph.D.



November 28, 2018

RECEIVED
11/07/2018

Edward Hynes Charter School
990 Harrison Ave
New Orleans, LA 70124

Dear Ms. Michelle Douglas:

I want to take this opportunity to personally congratulate you and your entire team for being recognized by the Louisiana Department of Education as a **Top Gains** school site because of your school's significant progress with students last year. Your leadership and accomplishment propel our district forward.

Achieving an "A" letter grade is a true demonstration of excellence and exemplifies the commitment that your entire school community puts in each and every day to benefit the students and families of this city.

As a unified district, we have a long way to go but the Orleans Parish School Board is excited about these accomplishments and is committed to working with you as we fulfill our obligation to provide a quality education for all students.

Once again, congratulations to you and your team on this wonderful achievement and we look forward to your continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Henderson Lewis Jr."

Dr. Henderson Lewis, Jr.
Superintendent of Schools
Orleans Parish School Board



Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124
(504) 324-7160

January 14, 2019

To the Board of Directors of
Hynes Charter School Corporation
990 Harrison Avenue
New Orleans, Louisiana

Attached you will find the interim financial statements as of November 2018. The financial statements include Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows and Selected Information for Hynes Charter School Corporation.

Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of November 30, 2018

ASSETS

Current Assets

Cash and cash equivalents	\$ 4,729,260
Grants and other receivables:	
OPSB / LADOE	\$ 84,967
Other receivables	<u>54,280</u>
Total grants and other receivables	139,246
Prepaid expenses	154,799
Total Current Assets	5,023,305

Other Assets

Deposits	10,000
Assets to be Donated	<u>24,185</u>
Total Other Assets	34,185

Fixed Assets

Leasehold improvements	\$ 7,530
Equipment	<u>24,093</u>
Total Fixed Assets	31,623
Accumulated depreciation	<u>(22,765)</u>
Total Fixed Assets, net	8,858
TOTAL ASSETS	\$ 5,066,347

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 85,000
Other Accounts payable	27,871
Accrued payroll liabilities	<u>354,904</u>
Total Current Liabilities	\$ 467,775

Net Assets

Net assets, beginning of this fiscal year	4,438,901
Current year increase (decrease) in net assets	<u>159,671</u>
Net Assets, end of this period	4,598,572
TOTAL LIABILITIES AND NET ASSETS	\$ 5,066,347

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

	For the Five Months Ended November 30, 2018			Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 2,590,237	\$ 2,727,633	\$ (137,396)	\$ 6,556,221
NCL8	36,300	\$ 44,677	(8,377)	178,708
Donations	152,375	\$ 33,335	119,040	80,000
Other income	152,979	\$ 64,275	88,704	154,257
Total Revenues and Other Support	2,931,892	2,869,920	61,972	6,969,185
Expenses				
Salaries	1,440,697	1,465,420	24,724	4,192,869
Benefits	543,942	546,819	2,877	1,564,562
Child nutrition	4,148	3,752	(396)	10,725
Depreciation expense	1,429	1,430	1	3,429
Disposal services	4,138	3,150	(988)	7,580
Donations expense	-	-	-	20,000
Dues and fees	14,951	14,540	(411)	34,897
Equipment rental	7,301	4,585	(2,716)	11,004
Insurance	57,044	56,965	(79)	136,711
IT services	59,509	41,030	(18,479)	98,474
LEA services	99,764	177,482	77,718	426,154
Materials and supplies	94,275	82,222	(12,053)	160,000
Other expense	35,981	12,500	(23,481)	30,000
Professional services	90,961	32,065	(58,896)	78,950
Repair and maintenance	95,179	68,335	(26,844)	164,000
Textbooks	112,793	76,000	(36,793)	76,000
Transportation	20,114	21,778	1,664	56,000
Travel	17,035	4,165	(12,870)	10,000
Utilities	72,961	83,936	10,975	184,880
Total Expenses	2,772,220	2,696,174	(76,046)	7,264,216
CHANGE IN NET ASSETS	159,671	173,746	\$ (14,076)	\$ (295,030)
Net Assets				
Beginning of this fiscal year	4,438,901	4,438,901		
END OF THIS PERIOD	\$ 4,598,572	\$ 4,812,647		

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Five Months Ended November 30, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 159,671
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	1,429
Changes in operating assets:	
Grants and other receivables	40,600
Prepaid expenses	(58,060)
Changes in operating liabilities:	
Accounts payable	(152,614)
Accrued payroll liabilities	(127,654)
Net cash provided by (used in) operating activities	(136,628)

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated	(24,185)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS **(160,813)**

Cash and cash equivalents - Beginning of the year	4,890,073
CASH AND CASH EQUIVALENTS - End of this period	\$ 4,729,260

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation

Selected Information

January 14, 2019

Substantially all disclosures required by accounting principles generally accepted in the United States of America are not included in the attached November 2018 financial statements (Statement of Financial Position, Statement of Activities and Changes in Net Assets, Statement of Cash Flows).

The Student Activity Fund is not included in the attached November 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for the five months ended November 30, 2018 include \$2,159 in legal expenses related to the start-up of the second Hynes campus at the University of New Orleans.

The Net Assets for the period ended November 30, 2018 include \$10,611 of restricted funds related to the Project Lead the Way (PLTW) grant.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached November 2018 financial statements.



Edward Hynes Charter School

Board Meeting

Agenda

February 11, 2019

HYNES CHARTER SCHOOL CORPORATION
BOARD MEETING

Monday, February 11, 2019 at 5:00 PM
Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - a. January 14, 2019 – Board Meeting**

STANDING ITEMS

- 1. Opportunity for public comment**
- 2. Facilities update**
- 3. Principal's Report**
- 4. Legal Report**
- 5. Financial Report**
 - a. Discussion of comparative financial statements**
 - b. IRS Form 990**
- 6. HR Report**
- 7. Friends of Hynes Report**

BOARD BUSINESS

- 1. Old business**
- 2. New business**
- 3. Adjournment**



Edward Hynes Charter School

Board Meeting

Minutes

January 14, 2019



**Edward Hynes Charter School
990 Harrison Avenue
New Orleans, Louisiana 70124**

**Board of Directors Meeting
Monday, January 14, 2019**

Board Members Present: Jan Janz, Alvin C. Miester III, Barbara Richard, Timothy Ryan, Kris Scairono, Cassandra Youmans

Board Members Absent: Helene Derbigny

Others Present: Elizabeth Bagert, Michelle Douglas, John Gaudry, Leon Mathes, Veronica Temple, Mike Townsend

Alvin C. Miester III, Board President, called the meeting to order at 5:06 pm and proceeded with the agenda.

1. **Approval of agenda.** Barbara Richard made a motion to approve the December 12, 2018 meeting agenda. Timothy Ryan seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
2. **Approval of minutes.** Barbara Richard made a motion to approve the January 14, 2019 meeting minutes. Timothy Ryan seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
3. **Public comment.**
 - a. Michelle Douglas recognized and expressed gratitude to John Gaudry, former Hynes CFO, on his retirement.

- 4. Facilities update.** Mike Townsend – see attachment.
 - a. Building repairs are in progress.
 - b. Vanir Report feedback has been sent to Orleans Parish School Board (OPSB) for review.
- 5. Principal's report.** Michelle Douglas – see attachment.
- 6. Legal committee report.** None.
- 7. Financial report.** Leon Mathes – see attachment.
 - a. Discussion of comparative financial statements
 - i. November 2018 financial statements
 - b. Timothy Ryan made a motion to authorize the donation of the fence around the tennis court to OPSB. Kris Scairono seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.
- 8. HR report.** None.
- 9. Friends of Hynes Report.**
 - a. An update was provided on the drafting of the Contract of Lease and Memorandum of Understanding (MOU) with the University of New Orleans (UNO).
- 10. Old business.** None.
- 11. New business.**
 - a. Timothy Ryan made a motion to authorize action of Hynes Board President to enter into the MOU with UNO, in its final form, subject to legal approval of the counsel. Barbara Richard seconded the motion. With no public comment, the motion carried by a unanimous vote of board members present.

With no further business to discuss, a motion to adjourn was made by Timothy Ryan, seconded by Kris Scairono, and passed unanimously by a vote of board members present. The meeting concluded at 6:12 pm.



Edward Hynes Charter School

Board Meeting

Reporting Documents

February 11, 2019

Edward Hynes Charter School

Facilities Report

February 11, 2019

- 1. Hynes building repairs by OPSB in progress**
 - a. Completed mechanical penetration covers on roof of office
 - b. Completed repairs of lighting fixtures in the walk-In freezer – January 4, 2019
 - c. Completed replacement of flat roofing on gym – January 8, 2019
 - d. Bathroom tile cleaning and seal work will resume ~ February 16, 2019
 - e. 90% completed – replacement of flat roofing on cafeteria
 - f. 75% completed – repairs of arched metal roofing on cafeteria
 - g. 50% completed ~ repairs of arched metal roofing on gym
 - h. OPSB received and approved quote for warranty of walk-in refrigerator ~ work to be scheduled during Mardi Gras break
- 2. Hynes contracts for repairs**
 - a. Completed installation of area lighting for loading dock – January 1, 2019
 - b. Completed repairs on domestic hot water heater – January 7, 2019
 - c. Completed inspection of kitchen hood – January 28, 2019
 - d. All issued cleared from the OPSB annual building inspection report on re-inspection – January 28, 2019

**Edward Hynes Charter School
Principal's Report February 11, 2019**

Students & Academic

1. This year's goals are:

Reading Goal: By May 2019, 92% of students will read on or above level.

Language Goal: By May 2019, 75% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in ELA.

Science Goal: By May 2019, 43% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in Science.

Math Goal: By May 2019, 62% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in Math.

Social Studies Goal: By May 2019, 55% of 3rd-8th grade students will score strong overall performance on the 2019 LEAP 2025 in S.S.

2. LEAP 360 interim assessments were completed in January. Teachers identified strands of unfinished learning. Those strands were communicated to families of the students.
3. Small groups of students were identified and scheduled for more academic assistance or interventions based on triangulation of data from LEAP, class performance, and teacher input.
4. 3rd quarter progress reports were distributed last week.
5. The World Language Certification site visit took place last week. We await feedback from LDOE.
6. Our first induction ceremony for the National Junior Honor Society will be Thursday, February 21st.

Faculty, Staff, and Administration

1. Faculty and staff will conduct safety drills with students to implement what was learned in January as a response to intruders. Parent/family notification will precede the drills. This was presented at the PTO meeting last week.
2. The SRCL grant will fund job-embedded PD during the second semester to assist teachers and leaders to unpack the curriculum materials and ELA standards.
3. Strategic planning meetings dates have been scheduled from now until May. Action plans for academic processes and codification are underway.
4. The COMPASS evaluations for the second semester are underway.
5. Focus groups will share feedback from the mathematics experiences this year and discuss suggestions for continued engagement for improving math instruction and teacher development.
6. Teachers are incorporating lessons on Black History in their classes.
7. Planning is underway to bring back the Many Faces of Hynes event for May.

Family and Community Involvement

1. The PTO hosted two successful events- a mother/son bingo and a father/daughter dance.
2. PTO planning for the 2019 school fair is underway.
3. A total of five school tours/open houses were held for prospective parents/guardians.
4. A Hynes team participated in the early childhood Kingsley House School recruitment fair.
5. Hynes will attend the Urban League Expo on Saturday, February 16, 2019.
6. Hynes will host the Greater New Orleans Collaborative Teacher Fair on Saturday, March 16, 2019.

Operations and Facilities

1. Preliminary budgeting for Hynes at UNO is underway.
2. Enroll NOLA reports continue to show an increasing demand for both of Hynes campuses.

Replication

1. Hynes applied for the CSP grant from the US DOE.
2. We attended a meeting to coordinate the move to the second campus and to begin coordinating time lines.
3. We will need to engage in an Operating Agreement with OPSB.



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Please let me hear your questions or comments.

Regards,

Leon Mathes
Chief Financial Officer
Hynes Charter School Corporation

Hynes Charter School Corporation
Statement of Financial Position
As of December 31, 2018

ASSETS

Current Assets

Cash and cash equivalents	\$ 4,972,451	A
Grants and other receivables:		
OPSB / LDOE	\$ 31,998	B
Other receivables	<u>72,103</u>	C
Total grants and other receivables	<u>104,101</u>	
Prepaid expenses	<u>146,415</u>	D
Total Current Assets	<u>5,222,968</u>	

Other Assets

Deposits	10,000	E
Assets to be Donated	<u>24,185</u>	F
Total Other Assets	<u>34,185</u>	

Fixed Assets

Leasehold Improvements	\$ 7,530	G
Equipment	<u>24,093</u>	H
Total Fixed Assets	<u>31,623</u>	
Accumulated depreciation	<u>(23,051)</u>	
Total Fixed Assets, net	8,572	I
TOTAL ASSETS	<u>\$ 5,265,724</u>	J

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable OPSB	\$ 100,159	K
Other Accounts payable	34,448	L
Accrued payroll liabilities	<u>374,465</u>	M
Total Current Liabilities	<u>\$ 509,071</u>	

Net Assets

Net assets, beginning of this fiscal year	4,438,901	
Current year increase (decrease) in net assets	<u>317,752</u>	
Net Assets, end of this period	<u>4,756,653</u>	N
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,265,724</u>	O

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Activities and Changes in Net Assets

	For the Six Months Ended December 31, 2018			Annual Budget
	Actuals	Budget	Variance	
Revenues and Other Support				
MFP	\$ 3,148,966	\$ 3,274,575	\$ (125,609)	A \$ 6,556,221
NCLB	36,300	44,677	(8,377)	178,708
Donations	402,375	40,002	362,373	B 80,000
Other income	162,078	77,130	84,948	154,257
Total Revenues and Other Support	3,749,717	3,436,384	313,333	6,969,185
Expenses				
Salaries	1,836,233	1,884,662	48,428	4,192,869
Benefits	698,763	703,258	4,495	1,584,562
Child nutrition	5,333	4,824	(509)	10,725
Depreciation expense	1,714	1,716	2	3,429
Disposal services	4,979	3,780	(1,199)	7,560
Donations expense	-	-	-	20,000
Dues and fees	18,152	17,448	(704)	34,897
Equipment rental	8,533	5,502	(3,031)	11,004
Insurance	66,611	66,358	1,747	136,711
IT services	54,186	49,236	(14,929)	98,474
LEA services	120,439	213,006	92,568	C 426,154
Materials and supplies	103,116	93,333	(9,783)	160,000
Other expense	47,283	15,000	(32,283)	D 30,000
Professional services	100,863	38,478	(62,385)	E 76,950
Repair and maintenance	117,473	82,002	(35,471)	F 164,000
Textbooks	112,793	76,000	(36,793)	G 76,000
Transportation	25,114	28,000	2,886	56,000
Travel	17,035	4,998	(12,037)	10,000
Utilities	83,366	104,273	20,907	184,880
Total Expenses	3,431,965	3,393,875	(38,090)	H 7,264,216
CHANGE IN NET ASSETS	\$ 317,752	\$ 42,509	\$ 275,242	\$ (295,030)
Net Assets				
Beginning of this fiscal year	4,438,901	4,438,901		
END OF THIS PERIOD	\$ 4,756,653	\$ 4,481,410		

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of these financial statements.

Hynes Charter School Corporation
Statement of Cash Flows
For the Six Months Ended December 31, 2018

CASH FLOW FROM OPERATING ACTIVITIES

Change in net assets	\$ 317,752
<i>Adjustments to reconcile change in net assets to net cash provided by (used) in operating activities:</i>	
Depreciation	1,714
Changes in operating assets:	
Grants and other receivables	75,745
Prepaid expenses	(49,677)
Changes in operating liabilities:	
Accounts payable	(130,878)
Accrued payroll liabilities	(108,093)
Net cash provided by (used in) operating activities	106,563

CASH FLOW FROM INVESTING ACTIVITIES

Leasehold improvements to be donated	(24,185)
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NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

82,378

Cash and cash equivalents - Beginning of the year

4,890,073

CASH AND CASH EQUIVALENTS - End of this period

\$ 4,972,451

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Hynes Charter School Corporation

Selected Information

February 11, 2019

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The Student Activity Fund is not included in the attached December 2018 financial statements. The effects of not including the Student Activity Fund in these financials has not been determined by management.

Expenses for the six months ended December 31, 2018 include \$12,793 in legal expenses related to the start-up of the second Hynes campus at the University of New Orleans.

The Net Assets for the period ended December 31, 2018 include \$15,611 of restricted funds related to the Project Lead the Way (PLTW) grant.

The accompanying letter from the Hynes Charter School Corporation Chief Financial Officer is an integral part of the attached December 2018 financial statements.